# Nauvoo Public Library Internet Policy Revised: 10/17/16

General Internet Use and Restrictions:

- I agree to use the Internet at the Nauvoo Public Library with the understanding that I am responsible for appropriate use of the Internet and the computer itself. I realize that I am responsible for any damage that may occur while I am using the equipment specified for Internet use.
- The Nauvoo Public Library assumes no responsibility for any damage, direct or indirect, that users or anyone else may suffer through the Library's access to the Internet. All public Internet users at NPL agree to hold the Library harmless from any claims, losses, damages and obligations related to:
  - 1. Infringement of U.S. Copyright Law governing the reproduction, distribution, adaptation, public performance and public display of copyrighted material.
  - 2. The use and /or accuracy of information obtained from the Library's electronic information system.
  - 3. Damage to non-library software or hardware resulting from viruses downloaded via the Library's Internet system.
- The Nauvoo Public Library reserves the right to limit Internet access to educational and informational subjects for study, researching, and work. Customers may access e-mail accounts. Internet computers may not be used for gambling/pornography. Educational game playing is limited to customers age 14 or younger who are not yet in high school. Nauvoo Public Library staff reserves the right to monitor access and to deny Internet privileges to anyone who does not follow the policies stated in this document.
- Parents and guardians should be aware that the Library cannot assure their children's safety and security when they use electronic mail and other forms of direct electronic communication; cannot protect against their children's unauthorized access, including "hacking" and other unlawful online activities. If personal identification regarding their children is provided while using the Internet, the library cannot protect against unauthorized disclosure, use, and dissemination of that information.

# Customer Responsibilities:

Internet workstations are located in public areas shared by people of all ages and backgrounds. Internet users are expected to show consideration for others when viewing Web pages and respect the privacy of all other library users.

- Internet computers may only be used for legal purposes.
- Patrons may not:
  - 1. View, print, distribute, send or receive images, text or graphics of obscene materials or material that violates laws relating to child pornography.
  - 2. Circulate, exhibit, or display to minors materials that are harmful to minors.

- 3. Use an Internet workstation to transmit threatening or harassing material.
- 4. Engage in any activity that is deliberately offensive or creates an intimidating or hostile environment.
- 5. Violate software or licensing agreements.
- 6. Gain unauthorized access to any computing, information or communications devices or resources.
- 7. Damage, alter, or degrade computer equipment, peripherals, software, or configurations.
- 8. Install software applications.

### Registration:

- All Internet users must read and agree to the Internet policy before using the Internet.
- Parents of users under the age of 10 must accompany the child at all times during Internet use.

### Staff Assistance:

- The Library staff provides limited assistance for basic start up procedures, but cannot provide detailed instruction on basic computer use or Internet searching.
- Instructional books on computer use are available in the reference aisle.

### Limits:

- There is a 60-minute limit per person per day. Computers are on first-come, first-served basis.
- There is a limit of one patron at a computer terminal at one time. Patrons having special need to work together at a computer can ask the staff to make an exception to the rule.

# Printing and downloading:

- There is a per page charge for printing. Current rates are posted at the computers. Please pay at the desk.
- Downloading to the hard drive is not allowed.
- The Library is not responsible for any loss or damage to peripherals such as disks or flash drives.

#### Wireless access:

• We offer wireless access to our customers with their own equipment free of charge; however, we will not allow the customer to plug into our equipment, other than for electricity. You will get a password to sign in to our wireless system the first time you access it; your computer, PDA, etc. will save that information, so you won't have to repeat that step again. Staff members are not responsible to provide any support; it is your equipment, and we don't want to break it.