**Minutes of the Library Board Meeting**

**June 15, 2020**

The June 15, 2020 Library Board Meeting (at the community tent) was called to order at 7:00

p.m. by President Patricia Haigh. Members present were: Brenda Adkisson, Dianne Adkisson,

Elaine Ferguson, Patricia Haigh, Jim Hopp, Julie Johnson, Rosie McKoon, Teri Siegfried, and

Sandy Wieman. Also present were staff members Amber Bevier and Alicia LeVesque.

Diane moved and Rosie seconded approval of the agenda; motion carried. Brenda moved and

Julie seconded approval of the May, 2020 minutes; motion carried.

The treasurer’s report was read by Sandy: a balance of $51,372.92. Rosie moved to approve the

treasurer’s report. Brenda seconded the motion. Motion carried.

**Librarian’s Report:**

Amber gave the Librarian’s Report. Circulation for May, 2020 was 8. Digital

Circulation was Overdrive - 51 and Axis 360 - 97. Renewal from RSA catalog was 0. Books

borrowed from other libraries (transit to) was 2. Books borrowed from our library (transit from)

was 17. Reciprocal Borrows was 0. Visitors to the library in April 2020 was 0 - an average of 0

per day. Facebook Story Time Attendance: 4 videos: 377 views.

Dianne moved that the library offer $350 for one week in July to continue having the tent

if needed. Brenda seconded. Motion carried.

**Old Business:**

a. IMRF - Nothing new

b. Lending WiFi hotspots - Nothing new

c. Reopening - Amber suggested we continue as is for at least another month.

**New Business: New President Patty Haigh**

a. Per Capita 2020 - Amber reported that Per Capita 2020 was accepted, and the Library will

receive $1,436.25.

b. ILL Delivery - Amber reported that RAILS is not doing it. June 29th we can opt in.

c. Movie at tent? - Amber reported that the Chamber contacted her asking if they could

borrow the library’s projector to show a movie. Dianne moved that we loan our projector to the

Chamber with a waiver. Julie seconded. Motion passed.

d. Approve IPLAR - Amber reported that the President and Secretary need to sign the

document.

**Update from the Nauvoo Community Center Capital Campaign Committee**

Dianne reported that we have had no meetings due to the pandemic. She also reported that

Larry has written two grants. Brenda reported that the City Council extended the fundraising

through the end of December.

**Open Discussion**

Discussion was held about how we can continue to reach out to children through Story Time

after we reopen.

**Next Board Meeting** July 20, 2020 at 7:00 p.m.

**Adjournment -** Brenda moved and Sandy seconded a motion to adjourn. Meeting adjourned at

7:25 p.m.

Respectfully submitted,

Elaine Ferguson, Secretary

**Minutes of the Library Board Meeting**

**May 18, 2020**

**The May 18, 2020 Library Board Meeting (via Zoom) was called to order at 7:00 p.m. by**

**President Dianne Adkisson. Members present were: Brenda Adkisson, Dianne Adkisson, Elaine**

**Ferguson, Patricia Haigh, Jim Hopp, Julie Johnson, Rosie McKoon, Teri Siegfried, and Sandy**

**Wieman. Also present were staff members Amber Bevier and Alicia LeVesque.**

**Brenda moved and Sandy seconded approval of the agenda; motion carried. Rosie moved and**

**Patty seconded approval of the April, 2020 minutes; motion carried.**

**The treasurer’s report was read by Sandy: a balance of $55,5333.66. Jim moved to approve the**

**treasurer’s report. Terri seconded the motion. Motion carried.**

**Librarian’s Report:**

**Amber gave the Librarian’s Report. Circulation for April, 2020 was 12. Digital**

**Circulation was Overdrive - 48 and Axis 360 - 86. Renewal from RSA catalog was 0. Books**

**borrowed from other libraries (transit to) was 1. Books borrowed from our library (transit from)**

**was 51. Reciprocal Borrows was 0. Visitors to the library in April 2020 was 0 - an average of 0**

**per day. Facebook Story Time Attendance: 5 videos: 405 views.**

**Old Business:**

**a. IMRF - Nothing new**

**b. Lending WiFi hotspots - Nothing new**

**Dianne left the presidency at this point. She thanked the board and officers for their work and**

**thanked Patty for agreeing to be the next President.**

**New Business: New President Patty Haigh**

**a. Approve Non Resident Fee - Amber reported that the new non-resident fee would be $92/**

**year and $46/6 months. Dianne moved to accept the new fees. Rosie seconded. Motion carried.**

**b. Temporary Cards, even for non-residents - Amber reported that the state has relaxed the**

**rules and will allow temporary free library cards for e-resources only. Brenda moved that we**

**allow these temporary free library cards. Dianne seconded. Motion carried.**

**c. Reopening - The board discussed whether or not we are ready to reopen. The board**

**agreed that we are not ready. Curbside service was also discussed. Dianne moved that we begin**

**offering curbside service. Sandy seconded. Motion carried.**

**d. Summer Reading - The board discussed whether or not to have a Summer Reading**

**program this summer. It was decided to allow Amber and Alicia decide what they can and**

**cannot do.**

**Update from the Nauvoo Community Center Capital Campaign Committee**

**Dianne reported that everything is on hold for now due to the pandemic.**

**Open Discussion**

**Elaine thanked the board for using Zoom Etiquette for the meeting.**

**Next Board Meeting June 15, 2020 at 7:00 p.m.**

**Adjournment - Brenda moved and Dianne seconded a motion to adjourn. Meeting adjourned at**

**7:25 p.m.**

**Respectfully submitted,**

**Elaine Ferguson, Secretary**

**Minutes of the Library Board Meeting**

**April 20, 2020**

The April 20, 2020 Library Board Meeting (via Zoom) was called to order at 7:00 p.m. by

President Dianne Adkisson. Members present were: Brenda Adkisson, Dianne Adkisson, Elaine

Ferguson, Patricia Haigh, Jim Hopp, Julie Johnson, Rosie McKoon, Teri Siegfried, and Sandy

Wieman. Also present were staff members Amber Bevier and Alicia LeVesque.

Brenda moved and Patty seconded approval of the agenda; motion carried. Sandy moved and

Terri seconded approval of the March, 2020 minutes; motion carried.

The treasurer’s report was read by Sandy: a balance of $58,964.64. Brenda moved to approve

the treasurer’s report. Jim seconded the motion. Motion carried.

**Librarian’s Report:**

Amber gave the Librarian’s Report. Circulation for March, 2020 was 509. Digital

Circulation was Overdrive - 13 and Axis 360 - 72. Renewal from RSA catalog was 27. Books

borrowed from other libraries (transit to) was 154. Books borrowed from our library (transit

from) was 92. Reciprocal Borrows was 0. Visitors to the library in March (1st-16th) 2020 was

262 - an average of 20 per day.

**Old Business:**

a. IMRF - This was tabled. If the city approves, then we will discuss it.

**New Business:**

a. Lending WiFi hotspots - Amber reported she checked with US Cellular. The cost is

$191.52/unit and $90.00/month for service. She also checked with Kareem Learning - they have

a minimum of 20 units, and the cost is $4,000 for 4 months.

b. Revise bylaws - Amber inserted the following sentence - “In the case of extenuating

circumstances that keep them from attending physically, board members may attend meetings via

phone or other devices as long as they can attend live.” Brenda moved to accept the bylaw

change as written. Terri seconded. Motion carried.

c. Election of Officers - As chair of the nominating committee, Elaine presented the

following slate: President - Patty; Vice-President - Rosie; Treasurer - Sandy; Secretary - Elaine.

Julie moved to accept the slate as presented; Jim seconded. Motion carried.

**Update from the Nauvoo Community Center Capital Campaign Committee**

Dianne reported that everything is on hold for now due to the pandemic.

**Open Discussion**

Nothing

**Next Board Meeting** May 18, 2020 at 7:00 p.m.

**Adjournment -** Julie moved and Sandy seconded a motion to adjourn. Meeting adjourned at

7:14 p.m.

Respectfully submitted,

Elaine Ferguson, Secretary

**Minutes of the Library Board Meeting- March 16, 2020**

**- Meeting** called to order at 7:00 p.m.

**-** Present were staff members Amber Bevier and Alicia LeVesque, and board members Dianne Adkisson, Brenda Adkisson, Jim Hopp, Rosie McKoon, and Sandy Wiemann. Absent members were Patty Haigh, Teri Seigfried, Elaine Ferguson, and Julie Johnson.

- Brenda moved and Jim seconded approval of the agenda. Motion carried.

- Sandy moved and Brenda seconded approval of the February 17th meeting minutes. Motion carried.

- The treasurer’s report was given by Sandy. There was a balance of $64,533.11. Brenda moved and Jim seconded approval of the report. Motion carried.

**Librarian’s Report**

-Amber gave the librarian’s report. Circulation for February 2020 was. 923. Digital circulation: Overdrive-31, Axis360-76, Renewal from RSA catalog was 74, Books borrowed from other libraries (transit to) March 2020-325, Books borrowed from our library (transit from) March 2020-133, Reciprocal borrows-0, Visitors to the library in February 2020-391/16 per day.

**Old Business**

**-** Lending wifi hotspots-still working on it.

- Elaine Ferguson agreed to chair the nominating committee. Patty Haigh and Teri Seigfried were appointed to be on the committee.

- Revising the Bylaws will be tabled until the next meeting.

- New building grant requirements were tabled until the next meeting.

- The library will be closed to the public due to the coronavirus concerns. It was moved by Brenda and seconded by Sandy.

- There was a discussion of the IMRF pension plan.

- The budget was discussed, approved, and salaries set.

**Update from Nauvoo community Center Capital Campaign Committee**

-Puzzle night has been postponed.

**Open for Discussion**

-The next board meeting will be April 20, 2020

**Adjournment**

-Brenda moved and Sandy seconded and adjournment of the meeting at 7:35 p.m.

Respectfully submitted,

Rosie McKoon (acting secretary)

Minutes of the Library Board Meeting

February 17, 2020

* Meeting called to order at 7:00 p.m.
* Present were staff members Amber Bevier and Alicia LeVesque, and board members Brenda Adkisson, Jim Hopp, Rosie McKoon, Patty Haigh, Teri Siegfried, and Sandy Wiemann.  Absent were members Dianne Adkisson, Elaine Ferguson, and Julie Johnson
* Brenda moved and Jim seconded approval of the agenda.  Motion carried.
* Sandy moved and Teri seconded approval of the January 27th meeting minutes.  Motion carried.
* The treasurer’s report was given by Sandy.  There was a balance of $68,363.99. Patty moved and Brenda seconded approval of the report.  Motion carried.

**Librarian’s Report**

* Amber gave the librarian’s report.  Circulation for January 2020 was 845.  Digital circulation: Overdrive - 38, Axis 360 - 7.  Renewal from RSA catalog was 37. Books borrowed from other libraries (transit to) was 309.  Books borrowed from our library (transit from) was 133. Reciprocal borrows were 0. Visitors to the library were 397, an average of 15 per day.

**Old Business**

* Statements of Economic Interest are mostly done.  Just waiting on a couple.

**New Business**

* Amber is still checking on Wi-Fi hotspots to lend.
* Amber inquired about donating to RSA for ebooks again this year.  Brenda motioned and Sandy seconded to donate $1,000 from Community Relations if it is in the budget to do so.  Motioned carried.
* The Budget Committee was set.  Members are Dianne, Sandy, Patty, and Amber.  They will meet March 2, 2020 at 6:30p.m.
* The motion to form a  nominating committee, consisting of Elaine, was motioned by Sandy and seconded by Patty.  Motion carried. There will be a follow-up at the next meeting.

**Update from Nauvoo Community Center Capital Campaign Committee**

* Puzzle night was discussed.

**Open For Discussion**

* The next board meeting will be February 17, 2020.

**Adjournment**

* Brenda moved and Teri seconded an adjournment of the meeting at 7:10 p.m.

**Monday, January 27, 2020**

**Minutes of the Library Board Meeting**

**- Meeting called to order at 7:00 p.m.**

**- Present were staff members Amber Bevier and Alicia LeVesque and board members**

**Brenda Adkisson, Jim Hopp, Rosie McKoon, and Patty Haigh. President Dianne**

**Adkisson attended by phone in speaker mode.**

**- Brenda moved and Patty seconded the approval of the agenda. Motion carried.**

**- Jim moved, and Patty seconded the approval of the November 2019 minutes.**

**Motion carried.**

**- The treasurer’s report was read by Patty. There was a balance of $62,180.12. Brenda**

**moved, and Jim seconded the approval of the treasurer’s report. Motion carried.**

**- Librarian’s Report**

**- Amber gave the librarian’s report. Circulation for November 2019 was 1,233. Digital**

**circulation: Overdrive - 24, Axis 360 - 14. Renewal from RSA catalog was 119. Books**

**borrowed from other libraries (transit to) was 292. Books borrowed from our library**

**(transit from) was 137. Reciprocal borrows were 0. Visitors to the library in November**

**2019 were 420; an average of 17 per day.**

**- Circulation for December 2019 was 815. Digital circulation: Overdrive - 19,**

**Axis 360 - 2. Renewal from RSA catalog was 44. Books borrowed from other**

**libraries (transit to) was 292. Books borrowed from our library (transit from) was 89.**

**Reciprocal borrows were 4. Visitors to the library in November 2019 were 403; an**

**average of 17 per day.**

**- Old Business**

**- Amber reported the Per Capita was completed.**

**- There were zero attendees at the Christmas movie in December. It was a cold day,**

**with snow in the forecast, and the funeral of a jr. high student was that day, which**

**may have affected attendance.**

**- New Business**

**- Everyone needs to complete their statements of economic interest and return them**

**to Amber as soon as possible.**

**1**

**Monday, January 27, 2020**

**- Amber has been doing some winter weeding of books. She plans to have a summer**

**book sale.**

**- Suggestions were made on prices for a quilt and painting that will be for sale at the**

**Nauvoo Market. The proceeds will go toward the new Community Center.**

**- Brenda talked about a webinar she watched that discussed libraries lending wi-fi**

**hotspots to patrons, especially students who needed them to do homework**

**assignments. Amber is going to do some more research to see if it would be an**

**option for our library.**

**- Amber stated it was time to do the yearly budget. It needs to be to City Hall by**

**March15th. The committee for this will be Dianne, Sandy, and Patty.**

**- Update from Nauvoo Community Center Capital Campaign Committee**

**- There are several fundraisers planned. The current list follows:**

**- February: Game Night with “Feed the Pig” kickoff**

**- March: Soup and Bowls**

**- April: Kids’ Bunny Brunch**

**- May: Plant-a-rama in the city park**

**- June: River Walk and Ferry Boat Ride**

**- July: Trivia Under the Stars**

**- Open for discussion**

**- Rosie said the Carthage Public Library received a grant to build a new library. Amber**

**had looked into this, and was continuing to work on it.**

**- The next board meeting will be February 17, 2020.**

**- Adjournment**

**- Brenda moved and Patty seconded an adjournment of the meeting at 7:24 p.m.**

**Motion carried.**

**Minutes of the Library Board Meeting**

**November 18, 2019**

The November 18, 2019 Library Board Meeting was called to order at 7:00 p.m. by Vice-

President Rosie McKoon. Members present were: Brenda Adkisson, Elaine Ferguson, Jim

Hopp, Julie Johnson, Rosie McKoon, Teri Siegfried, and Sandy Wiemann. Also present were

staff members Amber Bevier and Alicia LeVesque.

Sandy moved and Teri seconded approval of the agenda; motion carried. Brenda moved and

Sandy seconded approval of the October, 2019 minutes; motion carried.

The treasurer’s report was read by Sandy: a balance of $65,126.32. Julie moved to approve the

treasurer’s report. Jim seconded the motion. Motion carried.

**Librarian’s Report:**

Amber gave the Librarian’s Report. Circulation for October, 2019 was 1212. Digital

Circulation was Overdrive - 19 and Axis 360 - 38. Renewal from RSA catalog was 85. Books

borrowed from other libraries (transit to) was 375. Books borrowed from our library (transit

from) was 134. Reciprocal Borrows was 0. Visitors to the library in October was 553 - an

average of 20 per day.

**Old Business:**

a. Cookbooks - Amber reported the cookbooks are all sold.

b. Halloween movie - Amber reported there were 90 attendees.

**New Business:**

a. Pageant Check Received - Amber reported the pageant check in the amount of $327.45 has

been received and sent to the new building fund.

b. Tax Deposit Received - Amber reported a tax deposit of $5,666.86 has been received.

c. Nauvoo Market Donations - Amber reported the Nauvoo Market is taking donations for the

Nauvoo Community Center Capital Campaign Committee. Brenda moved and Sandy seconded

to take the quilt and painting to the Nauvoo market. Motion carried.

d. Christmas Movie - Amber reported the movie, “Nutcracker and the Four Realms,” will be

December 14th at 2:00 in the gym.

e. Per Capita 2020 - Amber asked board members if they had done their homework.

1) Review Chapter 3, “Personnel,” of “Serving Our Public 3.0: Standards for Illinois

Public Libraries, 2014.”

2) The Board of Trustees shall review chapters 11-14 and all appendices of the “Trustee

Facts File Third or Fourth Edition.

3) One board member watch a training video. Julie did this.

f. Vote on December Board Meeting - Brenda moved and Teri seconded a motion not to have

a December meeting.

**Update from the Nauvoo Community Center Capital Campaign Committee**

Elaine reported there will be a cookie event in December. Also she reported that we are

continuing to receive donations.

**Open Discussion**

Brenda asked if we had thought of Christmas gifts for Amber and Alicia. Julie moved and

Brenda seconded that we give each of them $100.

**Next Board Meeting** January 20, 2020 at 7:00 p.m.

**Adjournment -** Brenda moved and Sandy seconded a motion to adjourn. Meeting adjourned at

7:21 p.m.

Respectfully submitted,

Elaine Ferguson, Secretary

**Minutes of the Library Board Meeting**

**October 21, 2019**

The October 21, 2019 Library Board Meeting was called to order at 7:00 p.m. by Vice-President

Rosie McKoon. Members present were: Elaine Ferguson, Patricia Haigh, Jim Hopp, Rosie

McKoon, Teri Siegfried, and Sandy Wiemann. Also present were staff members Amber Bevier

and Alicia LeVesque.

Patty moved and Sandy seconded approval of the agenda; motion carried. Teri moved and Jim

seconded approval of the September, 2019 minutes; motion carried.

The treasurer’s report was read by Sandy: a balance of $70,338.81. Elaine moved to approve the

treasurer’s report. Patty seconded the motion. Motion carried.

**Librarian’s Report:**

Amber gave the Librarian’s Report. Circulation for September, 2019 was 1053. Digital

Circulation was Overdrive - 29 and Axis 360 - 23. Renewal from RSA catalog was 76. Books

borrowed from other libraries (transit to) was 315. Books borrowed from our library (transit

from) was 114. Reciprocal Borrows was 0. Visitors to the library in October was 536 - an

average of 22 per day.

**Old Business:**

a. Cookbooks - Amber reported we have 1 cookbook left.

b. Halloween movie - Amber reported the movie will be this coming Saturday at 2:00 p.m.

**New Business:**

a. Winter Story Time - Elaine moved and Sandy seconded that Story Time be cancelled for

December - March. Motion carried

b. Canned goods for overdue fees in December - Amber reported that without objection she

will continue this again this year. No one objected.

c. Auction Update - Elaine reported that the auction was a huge success with $34,000 being

raised.

**Update from the Nauvoo Community Center Capital Campaign Committee**

Elaine reported that the committee has been busy with the auction.

**Open Discussion**

None

**Next Board Meeting** November 18, 2019 at 7:00 p.m.

**Adjournment -** Teri moved and Patty seconded a motion to adjourn. Meeting adjourned at 7:18

p.m.

Respectfully submitted,

Elaine Ferguson, Secretary

**Minutes of the Library Board Meeting**

**September 16, 2019**

The September 16, 2019 Library Board Meeting was called to order at 7:03p.m. by President

Dianne Adkisson. Members present were: Brenda Adkisson, Dianne Adkisson, Elaine Ferguson,

Patricia Haigh, Jim Hopp, Julie Johnson, Rosie McKoon, and Teri Siegfried. Also present were

staff members Amber Bevier and Alicia LeVesque.

Brenda moved and Rosie seconded approval of the agenda; motion carried. Patty moved and

Brenda seconded approval of the August, 2019 minutes; motion carried.

The treasurer’s report was read by Dianne: a balance of $57,715.14. Elaine moved to approve

the treasurer’s report. Teri seconded the motion. Motion carried.

**Librarian’s Report:**

Amber gave the Librarian’s Report. Circulation for August, 2019 was 1175. Digital

Circulation was Overdrive - 41 and Axis 360 - 23. Renewal from RSA catalog was 49. Books

borrowed from other libraries (transit to) was 304. Books borrowed from our library (transit

from) was 133. Reciprocal Borrows was 2. Visitors to the library in October was 766 - an

average of 27 per day.

**Old Business:**

a. Cookbooks - Amber reported we have 2 cookbooks left.

**New Business:**

a. Halloween movie - Amber reported the Halloween movie, “Cocoa,” will be held at the

gym.

b. Pageant Concessions check - Amber reported she has not yet received the check, but asked

where it should go when she does receive it. The board directed her to donate it to the Nauvoo

Community Center Capital Campaign.

c. Board Members please donate - Dianne asked that all board members donate to the

Community Center Capital Campaign. It is important that all board members are recognized as

supporters.

**Update from the Nauvoo Community Center Capital Campaign Committee**

Dianne, Elaine, and Amber reported that the committee is busy getting ready for the October

12 auction. All donations should be taken to Outlaw Tees by October 1.

**Open Discussion**

a. Dianne reported she will not be at the October board meeting.

b. Amber reported that she talked to Carol at City Hall about the sidewalk. Carol had no

information. The board directed Amber to call Jim Boyles or Barry Cuthbert.

c. Amber reported she made a tax deposit today in the amount of $16,692.42.

d. Scarecrow - Alicia asked for help with the scarecrow. Rosie and Julie volunteered.

**Next Board Meeting** October 21, 2019 at 7:00 p.m.

**Adjournment -** Teri moved and Rosie seconded a motion to adjourn. Meeting adjourned at

7:29 p.m.

Respectfully submitted,

Elaine Ferguson, Secretary

**Minutes of the Library Board Meeting**

**August 19, 2019**

The August 19, 2019 Library Board Meeting was called to order at 7:00 p.m. by President

Dianne Adkisson. Members present were: Brenda Adkisson, Dianne Adkisson, Elaine Ferguson,

Jim Hopp, Teri Siegfried, Rosie McKoon, and Sandy Wiemann. Also present were staff

members Amber Bevier and Alicia LeVesque.

Brenda moved and Rosie seconded approval of the agenda; motion carried. Sandy moved and

Terri seconded approval of the July 2019 minutes; motion carried.

The treasurer’s report was read by Sandy: a balance of $62,204.23. Jim moved to approve the

treasurer’s report. Brenda seconded the motion. Motion carried.

**Librarian’s Report:**

Amber gave the Librarian’s Report. Circulation for July, 2019 was 1497. Digital

Circulation was Overdrive - 20 and Axis 360 - 118. Renewal from RSA catalog was 91. Books

borrowed from other libraries (transit to) was 324. Books borrowed from our library (transit

from) was 110. Reciprocal Borrows was 5. Visitors to the library in October was 1059 - an

average of 41 per day.

**Old Business:**

a. Cookbooks - Amber reported we have 3 cookbooks left.

b. Grape Festival library float - Amber reported that the committee met and planned the

float. Amber is looking for children to participate.

c. “Antique” items upstairs - Alicia’s mom is going to repurpose a few items to make them

sell.

**New Business:**

a. Library Scarecrow - The board decided to make a Mercer Mayer “Critter.” Board

members will make him at the September meeting.

b. Community Center Auction Donations - Amber asked the board for direction on how

much we should spend on our donation basket. Elaine moved and Rosie seconded a motion to

spend up to $200. Motion passed.

c. NC5 committee printing - Amber reported that the committee is no longer going to rent a

space at the old school and therefore will not have a space to use the library computer and

printer. Brenda moved and Sandy seconded a motion to allow NC5 to use the library printer

without charging. The library will count the amount as an in-kind donation.

d. Evelyn Cote is donating an American Girl doll and Ann of Green Gables clothing for a

fall raffle fundraiser. Elaine is donating a Lego set for the raffle. Dianne will look for an Ann of

Green Gables DVD.

**Update from the Nauvoo Community Center Capital Campaign Committee**

Dianne, Elaine, and Amber updated the board on the NCCCCC. The Auction is October 12.

The committee needs to know by September 15 what donations people are making. The float is

underway. Roger is leaving September 5. Gary Schoeni is joining the committee.

**Open Discussion**

None

**Next Board Meeting** September 16, 2019 at 7:00 p.m.

**Adjournment -** Brenda moved and Teri seconded a motion to adjourn. Meeting adjourned at

7:29 p.m.

Respectfully submitted,

Elaine Ferguson, Secretary

**Minutes of the Library Board Meeting**

**July 15, 2019**

**The July 15, 2019 Library Board Meeting was called to order at 7:00 p.m. by President Dianne**

**Adkisson. Members present were: Brenda Adkisson, Dianne Adkisson, Elaine Ferguson, Patricia**

**Haigh, Julie Johnson, Rosie McKoon, and Sandy Wiemann. Also present were staff members**

**Amber Bevier and Alicia LeVesque.**

**Brenda moved and Rosie seconded approval of the agenda; motion carried. Patty moved and**

**Julie seconded approval of the June 2019 minutes; motion carried.**

**The treasurer’s report was read by Sandy: a balance of $42,791.47. Brenda moved to approve**

**the treasurer’s report. Rosie seconded the motion. Motion carried.**

**Librarian’s Report:**

**Amber gave the Librarian’s Report. Circulation for June, 2019 was 1444. Digital**

**Circulation was Overdrive - 21 and Axis 360 - 22. Renewal from RSA catalog was 127. Books**

**borrowed from other libraries (transit to) was 382. Books borrowed from our library (transit**

**from) was 131. Reciprocal Borrows was 1. Visitors to the library in October was 936 - an**

**average of 37 per day.**

**Old Business:**

**a. Cookbooks - Amber reported we have 7 cookbooks left.**

**New Business:**

**a. Per Capital check received - Amber reported $1436.25 was received.**

**b. Tax Deposit received - Amber reported $23,122.00 was received.**

**c. Grape Festival library float - Amber reported the NCCCCC is planning to have a library**

**float in the parades.**

**d. Antique items upstairs - Amber reported there are a few items upstairs that might be good**

**items for the NCCCCC auction. Board decided the red cabinets and card catalogue might**

**be good items.**

**e. Halloween movie location - Amber asked where we should plan the movie. The board**

**directed her to check with Matt and see if we can use the theater.**

**Update from the Nauvoo Community Center Capital Campaign Committee**

**Dianne and Elaine updated the board on the NCCCCC. There has been money coming in**

**during the past few weeks. This month an advertisement was in the BYU magazine. We should**

**know in August about the LDS church’s decision to donate. Raffle didn’t go well. Roger is**

**leaving Sept. 5. Brochures are out. Testimonials are being sought from community members.**

**We may have a new member soon on the committee. There will be a community meeting next**

**Monday night at 6:30 at City Hall.**

**Open Discussion**

**Julie asked if missionaries were eligible for free library cards.**

**Next Board Meeting - August 19, 2019 at 7:00 p.m.**

**Adjournment - Brenda moved and Rosie seconded a motion to adjourn. Meeting adjourned at**

**7:30 p.m.**

**Respectfully submitted,**

**Elaine Ferguson, Secretary**

**Minutes of the Library Board Meeting**

**June 17, 2019**

**The June 17, 2019 Library Board Meeting was called to order at 7:00 p.m. by President Dianne Adkisson. Members present were: Brenda Adkisson, Dianne Adkisson, Elaine Ferguson, Patricia Haigh, Jim Hopp, Julie Johnson, Rosie McKoon, Teri Siegfried, and Sandy Wiemann. Also present were staff members Amber Bevier and Alicia LeVesque.**

**Brenda moved and Rosie seconded approval of the agenda; motion carried. Sandy moved and Patty seconded approval of the May 2019 minutes; motion carried.**

**The treasurer’s report was read by Sandy: a balance of $46,550.51. Julie moved to approve the treasurer’s report. Brenda seconded the motion. Motion carried.**

**Librarian’s Report:**

**Amber gave the Librarian’s Report. Circulation for May, 2019 was 1493. Digital**

**Circulation was Overdrive - 59 and Axis 360 - 13. Renewal from RSA catalog was 131. Books**

**borrowed from other libraries (transit to) was 420. Books borrowed from our library (transit**

**from) was 99. Reciprocal Borrows was 0. Visitors to the library in October was 708 - an**

**average of 27 per day.**

**Old Business:**

**a. Cookbooks - Amber reported we have 8 cookbooks left.**

**New Business:**

**a. Pageant Concessions - Amber requested board members sign up to work the pageant concession stand.**

**b. Amend Computer Policy to include iPads - Elaine moved and Jim seconded a motion to amend the computer policy to include iPads.**

**c. Amber reported we no longer have to pass prevailing wage ordinance.**

**d. Approve IPLAR - Dianne and Elaine signed the papers to approve IPLAR.**

**Update from the Nauvoo Community Center Capital Campaign Committee**

**Elaine and Dianne updated the board on the NCCCCC. The trivia night fundraiser has been**

**postponed until the fall. The drawing for the raffle will take place Saturday, June 22 at 7:00 p.m.**

**It will be on Facebook Live. A couple of grant proposals are under way. Committee members**

**are still soliciting funds from local residents as well as our friends in the west.**

**Open Discussion**

**None**

**Next Board Meeting - July 15, 2019 at 7:00 p.m.**

**Adjournment - Rosie moved and Brenda seconded a motion to adjourn. Meeting adjourned at**

**7:20 p.m.**

**Respectfully submitted,**

**Elaine Ferguson, Secretary**

**Minutes of the Library Board Meeting**

**May 20, 2019**

The May 20, 2019 Library Board Meeting was called to order at 7:00 p.m. by President Dianne Adkisson. Members present were:  Brenda Adkisson, Dianne Adkisson, Elaine Ferguson, Patricia Haigh, Jim Hopp, Julie Johnson, Rosie McKoon, Teri Siegfried, and Sandy Wiemann. Also present were staff members Amber Bevier and Alicia LeVesque.

Rosie moved and Brenda seconded approval of the agenda; motion carried. Brenda moved and Patty seconded approval of the April 2019 minutes; motion carried.

The treasurer’s report was read by Sandy: a balance of $51,098.01.  Julie moved to approve the treasurer’s report.  Jim seconded the motion.  Motion carried.

**Librarian’s Report:**

Amber gave the Librarian’s Report.  Circulation for March, 2019 was 1148.  Digital Circulation was Overdrive - 44 and Axis 360 - 56.  Renewal from RSA catalog was 51.  Books borrowed from other libraries (transit to) was 379.  Books borrowed from our library (transit from) was 110.  Reciprocal Borrows was 0. Visitors to the library in October was 696 - an average of 27 per day.

**Old Business:**

a. Cookbooks - Amber reported we have 10 cookbooks left.

**New Business:**

a. Approve Non-Resident Fee - Brenda moved and Sandy seconded that we raise the fee to $88/year.

b. Children on computers over summer - The board directed Amber to enforce the 1 hour/day policy.

**Update from the Nauvoo Community Center Capital Campaign Committee**

Elaine and Dianne updated the board on the 3 upcoming fundraisers: a raffle, a trivia night, and an auction. They also updated the board on the bricks sales.

**Open Discussion**

Elaine reported that she bought 10 puppets for the library. Amber reported on the programs for summer.

**Next Board Meeting** - June 17, 2019 at 7:00 p.m.

**Adjournment -** Sandy moved and Patty seconded a motion to adjourn. Meeting adjourned at 7:20 p.m.

Respectfully submitted,

  Elaine Ferguson, Secretary

**Minutes of the Library Board Meeting**

**April 22, 2019**

The April 22, 2019 Library Board Meeting was called to order at 7:00 p.m. by President Dianne Adkisson. Members present were:  Brenda Adkisson, Dianne Adkisson, Elaine Ferguson, Patricia Haigh, Jim Hopp, Julie Johnson, Gwen Krumperman, Rosie McKoon, and Sandy Wiemann. Also present were staff members Amber Bevier and Alicia LeVesque. Also present was guest Teri Siegfried.

Gwen moved and Patty seconded approval of the agenda; motion carried. Brenda moved and Rosie seconded approval of the March 18, 2019 minutes; motion carried.

The treasurer’s report was read by Sandy: a balance of $55,398.63.  Rosie moved to approve the treasurer’s report.  Gwen seconded the motion.  Motion carried.

**Librarian’s Report:**

Amber gave the Librarian’s Report.  Circulation for March, 2019 was 1345.  Digital Circulation was Overdrive - 38 and Axis 360 - 68.  Renewal from RSA catalog was 147.  Books borrowed from other libraries (transit to) was 354.  Books borrowed from our library (transit from) was 110.  Reciprocal Borrows was 5. Visitors to the library in October was 625 - an average of 24 per day.

**Old Business:**

a. Cookbooks - Amber reported we have 11 cookbooks left.

**New Business:**

a. Meet New Member - Amber introduced new member Teri Siegfried who will be replacing Gwen Krumperman.

b. Per Capita was accepted - $1,436.25

c. Elections - Gwen presented the following slate for officers: President - Dianne Adkisson, Vice President - Rosie McKoon, Secretary - Elaine Ferguson, Treasurer - Sandy Wiemann. Brenda moved to accept the slate as presented. Sandy seconded. Motion carried.

d. In memory of Art - Patty moved and Julie seconded that we buy two books in memory of Art. Dianne and Brenda suggested several books to Amber which he would love.

**Update from the Nauvoo Community Center Capital Campaign Committee**

Elaine reported that the committee is encouraging the library board members make a contribution to the capital campaign. Dianne reported that there are going to be 3 upcoming fundraisers. Elaine reported that the committee is still seeking donations.

**Open Discussion**

Dianne thanked Gwen for her service on the library board and wished her well. All board members agreed that Gwen will be missed.

**Next Board Meeting** - May 20, 2019 at 7:00 p.m.

**Adjournment**

Sandy moved and Rosie seconded meeting be adjourned.  Meeting was adjourned at 7:20 p.m.

  Respectfully submitted,

  Elaine Ferguson, Secretary

**Nauvoo Community Center Capital Campaign Committee (NCCCCC)**

**Report to Library Board**

**September 17, 2018**

The Nauvoo Community Center Capital Campaign Committee (NCCCCC) met Aug. 23 and Sept. 13 from 4:00-5:30 at City Hall.

Task Updates

* + Finalized September and October sign-up calendar for NCCCCC Informational Meetings
  + Finalized **Frequently Asked Questions** document
  + Roger’s nephew is volunteering to work on video script pro bono.
  + Roger contacted someone to do the design work on the building brochure and folder for the group meetings.
  + Roger recommended we proceed with the production of a 3-5 minute video.
  + Roger recommended we contact the architect and get renderings of the interior space (library, foyer, and community room).
  + Wrote a list of problems with the old building to add to packet
  + Pledge Sheets finished
  + Passed out business cards and thank you notes to committee members
  + Listened to a speech by Karen as how to run a meeting with potential donors
  + Packets of materials made for presenters at Informational Meetings
  + Keokuk Area Community Foundation grant written and mailed Friday, Aug. 31
  + Roger and Larry meeting with committee members to teach them the software program, Charity Proud
  + Hancock County Journal Pilot contacted committee member and wants him to write an article about the NCCCCC whenever we are ready
  + Ordered 1500 brochures and 1500 folders
  + Informational meetings have begun. The first two were this afternoon at 4:00 and 6:00.

Submitted by Elaine Ferguson

**Minutes of the Library Board Meeting**

**March 18, 2019**

The March 18, 2019 Library Board Meeting was called to order at 7:00 pm by President Dianne Adkisson. Members present were: Dianne Adkisson, Brenda Adkisson, Patricia Haigh, Gwen Krumperman, Sandy Wiemann, and Jim Hopp. Absent were Julie Johnson, Elaine Ferguson, and Rosie McKoon. Also present were staff members Amber Bevier and Alicia LeVesque.

Brenda moved and Patty seconded approval of the agenda; motion carried. Brenda moved and Sandy seconded approval of the minutes from the February meeting; motion carried.

The treasurer’s report was read by Sandy: a balance of $63,553.09. Patty moved to approve the treasurer’s report; Jim seconded. Motion carried.

**Librarian’s report:**

Amber gave the Librarian’s Report. Circulation for February, 2019 was 1091. Digital Circulation for February was: Overdrive, 42; Axis 360, 29. Renewal from RSA Catalog was 76. Books borrowed from other libraries(transit to) were 481. Books borrowed from our library (transit from) were 133. Reciprocal borrows = 3. Visitors to the library in January were 577, an average of 24 per day.

**Old Business:**

We still have 13 cookbooks left to sell. We will be pushing them.

**New Business**:

1. Nominations for officers (to be voted upon in April) were discussed. Dianne is willing to fill the role of President in the future; Sandy can still fulfill the Treasurer and Rosie, the Vice President spots. Up in the air is the role of Secretary: Elaine has served for several years and would welcome a break. Gwen has just sold her home and cannot fill that capacity. So the problem remains unresolved. We will continue the discussion in April.
2. Alan Moberly would like to write an article for the Journal Pilot on the history of our Library. Amber is working with him on information, and will review materials compiled for the Library’s 100th Anniversary.
3. We discussed the Budget for the coming year. This year our income is projected to be $64,391, but this amount will decrease within the next five years because of the Pilot Program being phased out. Major point of discussion was the salary increases of Library Staff: Amber is being offered $14.00 per hour, an increase of $.50/hour. Alicia is being offered $10.40/jour, an increase of $1.15/hour. Both would take effect on May 1. Brenda moved that the Budget be passed; Jim seconded. Motion carried.

**Update from Nauvoo Community Center Capital Campaign Committee:**

1. Fundraising activities will continue to be an emphasis. First will be a Raffle, then a Trivia Night on June 20, and on October 12, an auction. Items for the auction will be sought from different sources. Rita Souther and Barb Schafer will chair this event

**Open Discussion:** None

**Next Board Meeting:** April 15, 2019 at 7:00 pm

**Adjournment:**

Brenda moved and Patty seconded meeting be adjourned. Meeting was adjourned at 7:25 pm.

Respectfully submitted

Gwen Krumperman

For Elaine Ferguson, Secretary

**Minutes of the Library Board Meeting**

**February 18, 2019**

The February 18, 2019 Library Board Meeting was called to order at 7:00 pm by President Dianne Adkisson. Members present were: Dianne Adkisson, Brenda Adkisson, Rosie McKoon, Patricia Haigh, Gwen Krumperman, Sandy Wiemann, and Jim Hopp. Absent were Julie Johnson and Elaine Ferguson. Also present was staff member Amber Bevier.

Brenda moved and Rosie seconded approval of the agenda; motion carried. Sandy moved and Patty seconded approval of the minutes from the January meeting; motion carried.

The treasurer’s report was read by Sandy: a balance of $66,208.60. Brenda moved to approve the treasurer’s report; Jim seconded. Motion carried.

**Librarian’s report:**

Amber gave the Librarian’s Report. Circulation for January, 2019 was 1100. Digital Circulation for January was: Overdrive, 34; Axis 360, 13. Renewal from RSA Catalog was 63. Books borrowed from other libraries(transit to) was 379. Books borrowed from our library (transit from) was 126. There were no reciprocal borrows. Visitors to the library in January was 559, an average of 22 per day.

**Old Business:**

We still have 15 cookbooks left to sell. We will be pushing them.

**New Business**:

1. Dianne asked for volunteers to be on the Budget Committee. Sandy, Dianne and Gwen will comprise that committee. Dianne will set up a date for them to meet prior to the March Library Board meeting.
2. We discussed the option to donate to the RSA again next year as we have done in the past. Patty moved that we give the same $1000 donation as we have in past years, to benefit patrons who check out e-books. Sandy seconded the motion. Motion carried.
3. Dianne asked for volunteers to make up a nominating committee for officers to be selected soon. Gwen and Patty volunteered to assist on this matter.
4. We discussed a possible item to donate for the auction for the Community Center Capital Campaign. Suggestions were: Kindle (particular device to be determined after research), gift cards (Amazon and/or Barnes & Noble), reading light, and a book appropriate for an adult and for a child.

**Update from Nauvoo Community Center Capital Campaign Committee:**

1. Roger Black held meeting in Utah—we have not heard report as yet.
2. We will set up kiosk during Pageant
3. Soon will be able to order brick pavers
4. Video is almost ready to put up on website
5. Trivia Night
6. Auction will be held October 12. Barb Schafer will chair this event, and Rita Souther will assist. Items for auction will be solicited. Ideas: Baseball tickets (perhaps a Cardinals/Cubs game or Kansas City Chiefs); Peggy Siegfried may give quilt; Casino night; may come up with other items from businesses and local donors.
7. Music or Entertainment Night (Mike Boley as DJ) possible local talents or someone they may procure.
8. Committee for the Capital Campaign meets every 2 weeks. Letters will go out soon to friends, former residents and missionaries, businesses, local folks.

**Open Discussion:** None

**Next Board Meeting:** March 18, 2019 at 7:00 pm

**Adjournment:**

Brenda moved and Sandy seconded meeting be adjourned. Meeting was adjourned at 7:23 pm.

Respectfully submitted

Gwen Krumperman

For Elaine Ferguson, Secretary

**Minutes of the Library Board Meeting**

**January 28, 2019**

**The January 21, 2019 Library Board Meeting was called to order at 7:00 p.m. by President Dianne Adkisson. Members present were: Brenda Adkisson, Dianne Adkisson, Patricia Haigh, Jim Hopp, Gwen Krmperman, Rosie McKoon, and Sandy Wiemann. Also present was staff member Amber Bevier. Absent members were: Elaine Ferguson, Julie Johnson, and Alicia LeVesque.**

**Brenda moved and Sandy seconded approval of the agenda: motion carried. Gwen moved and Patty seconded approval of the November 2018 minutes: motion carried.**

**The treasurer’s report was read by Sandy: a balance of $69,622.41. Jim moved to approve the treasurer’s report. Brenda seconded the motion. Motion carried.**

**Librarian’s Report:**

**Amber gave the Librarian’s Report. Circulation for November 2018 was 1190. Circulation for December 2018 was 1131. November’s Digital Circulation was Overdrive-52 Axis 360-22. December’s Digital Circulation was Overdrive-39 Axis 360-36. November’s renewal from RSA catalog was 92 and December’s was 82. November’s books borrowed from other libraries (transit to) 288 and December’s was 319. November’s books borrowed from our library (transit from) were 116. December’s was 116. November’s reciprocal borrows was 0 and December’s was 0. November’s visitors to the library were 626/25 per day and December’s was 570/24 per day.**

**Old Business:**

1. **Cookbooks-Amber reported we have 15 left and will continue to advertise them.**
2. **Library Raffles- Amber reported we have made $752 and it will go into the building fund.**
3. **Movie Projector-The new movie projector was used and attendance at the Christmas movie was 23.**
4. **Food pantry donations for overdue books brought in three boxes of food.**

**New Business:**

1. **Tax Deposit received-Amber reported a deposit of $6,901.76.**
2. **Interest received was $3.22**
3. **Per capital-Amber reported that it was completed, turned in, and looked good.**
4. **Statements of Economic Interest were signed by all members.**

**Update from the Nauvoo Community Center of Capital Campaign Committee:**

**Dianne gave a report on the updates of the committee. She talked about an upcoming auction, fundraisers, and many other ideas to make revenue. She also talked about ideas for sponsorships. Money is starting to come in.**

**Open discussion:**

**Dianne said we will need a committee for elections of officers in March. She will appoint them.**

**Next Board Meeting: February 18, 2019.**

**Adjournment:**

**Brenda moved and Patty seconded meeting be adjourned. Meeting was adjourned at 7:19 p.m.**

**Respectfully submitted,**

**Rosie McKoon, acting secretary**

**Minutes of the Library Board Meeting**

**November 19, 2018**

The November 19, 2018 Library Board Meeting was called to order at 7:03 p.m. by President Dianne Adkisson. Members present were: Brenda Adkisson, Dianne Adkisson, Elaine Ferguson, Patricia Haigh, Jim Hopp, Julie Johnson, Gwen Krumperman, Rosie McKoon, and Sandy Wiemann. Also present were staff members Amber Bevier and Alicia LeVesque.

Brenda moved and Rosie seconded approval of the agenda; motion carried. Gwen moved and Sandy seconded approval of the October 2018 minutes; motion carried.

The treasurer’s report was read by Sandy: a balance of $60,025.52. Brenda moved to approve the treasurer’s report. Patty seconded the motion. Motion carried.

**Librarian’s Report:**

Amber gave the Librarian’s Report. Circulation for October, 2018 was 1711. Digital

Circulation was Overdrive - 55 and Axis 360 - 16. Renewal from RSA catalog was 102. Books borrowed from other libraries (transit to) was 478. Books borrowed from our library (transit from) was 134. Reciprocal Borrows was 0. Visitors to the library in October was 792 – an average of 29 per day.

**Old Business:**

a. Cookbooks - Amber reported we have 17 cookbooks left. The board directed Amber to advertise them. She will post on Facebook and in the front window.

b. Library Raffles - Amber reported we have made $572 from the raffles.

c. Movie Projector - Jim reported that our projector cannot be repaired. Brenda moved and Elaine seconded a motion to allow Jim to research and spend up to $1,000 on a new projector and screen.

**New Business:**

a. Tax Deposit Received - Amber reported a tax deposit of $28,619.01.

b. Per Capita - Amber asked if all board members had read the following:

1. Trustee Facts File - Ch. 6-10

2. Serving Our Public 3.0: Standards for Illinois Public Libraries - Chapter 8

She thanked Patti for watching the training video - Beyond Assistive Technology.

c. Winter Story Time - The board directed Amber to cancel Story Time for Nov. 28 and the winter months of Dec., Jan., Feb., and March. Story Time will resume in April.

d. Food Pantry Donations for Overdue Books - The board directed Amber to choose 2 weeks in December for patrons to donate to the Food Pantry in exchange for forgiveness of overdue fines.

e. Christmas gifts - The board discussed Christmas gifts for Amber and Alicia. Elaine

moved and Gwen seconded that we give each one $100. Motion carried.

f. Library sponsorships - The board discussed whether or not to offer sponsorships for parts of the new building. Gwen moved and Elaine seconded that we offer sponsorships. Motion carried 5 to 3.

g. Vote on December meeting - Brenda moved and Patty seconded to cancel the Dec.

meeting. Motion carried.

**Update from the Nauvoo Community Center Capital Campaign Committee**

Elaine reported that the committee is winding up the community meetings by writing thank you notes to attendees. The committee is still working on collecting major donations. The group going to Utah is still planning that trip for sometime in January or February.

**Open Discussion**

None

**Next Board Meeting** - January 21, 2019 at 7:00 p.m.

**Adjournment**

Brenda moved and Jim seconded meeting be adjourned. Meeting was adjourned at 7:42 p.m.

Respectfully submitted,

Elaine Ferguson, Secretary

**Minutes of the Library Board Meeting**

**October 15, 2018**

The October 15, 2018 Library Board Meeting was called to order at 7:00 p.m. by President Dianne Adkisson. Members present were: Brenda Adkisson, Dianne Adkisson, Elaine Ferguson, Patricia Haigh, Julie Johnson, Gwen Krumperman, Rosie McKoon, and Sandy Wiemann. Absent was Jim Hopp. Also present were staff members Amber Bevier and Alicia LeVesque.

Rosie moved and Sandy seconded approval of the agenda; motion carried. Patty moved and Gwen seconded approval of the September 2018 minutes; motion carried.

The treasurer’s report was read by Sandy: a balance of $35,880.58. Brenda moved to approve the treasurer’s report. Julie seconded the motion. Motion carried.

**Librarian’s Report:**

Amber gave the Librarian’s Report. Circulation for August, 2018 was 1330. Digital

Circulation was Overdrive - 51 and Axis 360 - 101. Renewal from RSA catalog was 69. Books borrowed from other libraries (transit to) was 365. Books borrowed from our library (transit from) was 139. Reciprocal Borrows was 0. Visitors to the library was 705 - an average of 29 per day.

**Old Business:**

a. Cookbooks - Amber reported we have 17 cookbooks left.

b. Amber reported she has made no progress with Jane getting permission to put the

newspapers online. The board directed her to discontinue trying.

c. Library Raffles - We have made $478 from the first three raffles.

**New Business:**

a. Amber reported a tax deposit of $9,113.00.

b. Amber reported a Pageant Concessions Check in the amount of $699.73 was received. The board directed her to deposit it in the building fund.

c. Amber reported our projector has died. The board directed her to find out the cost of

repairing it and the cost of buying a new one.

d. Amber reported that due to problems at the the theater, we cannot use Grandpa John’s for our Halloween movie. The board directed Amber to cancel the movie due to lack of a place to show it and lack of a projector.

**Update from the Nauvoo Community Center Capital Campaign Committee**

Elaine reported that for the past 4 weeks the NCCCCC has held 12 community meetings with 3 to go this week. Dianne reported that at the community meetings we took notes of all questions and comments, and the committee plans to review those questions and comments at its next meeting. Also Dianne reported that the committee will be sending a group of members west to seek donations.

**Open Discussion**

None

**Next Board Meeting** - November 19, 2018 at 7:00 p.m.

**Adjournment**

Patty moved and Rosie seconded meeting be adjourned. Meeting was adjourned at 7:29

p.m.

Respectfully submitted,

Elaine Ferguson, Secretary

**Minutes of the Library Board Meeting**

**September 17, 2018**

The September 17, 2018 Library Board Meeting was called to order at 7:00 p.m. by President Dianne Adkisson. Members present were:  Dianne Adkisson, Gwen Krumperman, Sandy Wiemann, Elaine Ferguson, Jim Hopp, Patricia Haigh, and Julie Johnson, and Brenda Adkisson. Absent was Rosie McKoon. Also present were staff members Amber Bevier and Alicia LeVesque.

Brenda moved and Gwen seconded approval of the agenda as amended; motion carried.  Patty moved and Sandy seconded approval of the August, 2018 minutes; motion carried.

The treasurer’s report was read by Sandy: a balance of $31,351.71.  Jim moved to approve the treasurer’s report.  Julie seconded the motion.  Motion carried.

**Librarian’s Report:**

Amber gave the Librarian’s Report.  Circulation for August, 2018 was 1803.  Digital Circulation was Overdrive - 53 and Axis 360 - 137  Renewal from RSA catalog was 203.  Books borrowed from other libraries (transit to) was 408.  Books borrowed from our library (transit from) was 117.  Reciprocal Borrows was 1. Visitors to the library was 969 - an average of 36 per day.

**Old Business:**

a. Cookbooks - Amber reported we have 17 cookbooks left.

b. Amber reported she has made no progress with Jane getting permission to put the newspapers online. She will keep trying.

c. Library Raffles - We have made $222 from the first three raffles.

**New Business:**

a. Donation to RSA - The board gave Amber permission to donate the budgeted amount of $1,000.

b. Raffle Money - The board directed Amber to put the money into our building fund. The board further directed her to send the money to the city when all raffle monies are in.

c. Naming sections of new library after donors? - The board decided not to name sections of the library after donors.

d. Publish library attendance - The board suggested that Amber publish attendance numbers in the Nauvoo Newsletter and in the window display.

**Update from the Nauvoo Community Center Capital Campaign Committee**

Attached is a copy of Elaine’s report.

**Open Discussion**

None

**Next Board Meeting** - October 15, 2018 at 7:00 p.m.

**Adjournment**

Brenda moved and Gwen seconded meeting be adjourned.  Meeting was adjourned at 7:29 p.m.

  Respectfully submitted,

  Elaine Ferguson, Secretary

**Minutes of the Library Board Meeting**

**August 20, 2018**

The August 20, 2018 Library Board Meeting was called to order at 7:00 p.m. by President Dianne Adkisson. Members present were: Dianne Adkisson, Rosie McKoon, Gwen Krumperman, Sandy Wiemann, Elaine Ferguson, Jim Hopp, Patricia Haigh, and Julie Johnson, and Brenda Adkisson. Also present were staff members Amber Bevier and Alicia LeVesque.

Rosie moved and Gwen seconded approval of the agenda as amended; motion carried. Patty moved and Jim seconded approval of the July, 2018 minutes; motion carried.

The treasurer’s report was read by Sandy: a balance of $33,418.84. Brenda moved to approve the treasurer’s report. Rosie seconded the motion. Motion carried.

**Librarian’s Report:**

Amber gave the Librarian’s Report. Circulation for July, 2018 was 1594. Digital

Circulation was Overdrive - 49 and Axis 360 - 71 Renewal from RSA catalog was 114. Books borrowed from other libraries (transit to) was 361. Books borrowed from our library (transit from) was 106. Reciprocal Borrows was 0. Visitors to the library was 943 - an average of 38 per day.

**Old Business:**

a. Cookbooks - Amber reported we have 20 cookbooks left.

b. Amber reported she has made no progress with Jane getting permission to put the

newspapers online. She will keep trying.

**New Business:**

a. Library Giveaway - Board members shared what they had received from the local

businesses. A myriad of things were collected. The board members arranged the items in baskets to be raffled over the next few months.

b. Library Scarecrow - The board members decided to make a Cat in the Hat scarecrow. Members will look for a Cat in the Hat costume and hat and report to other members when they find something. Board members also decided to meet an hour earlier at our next meeting to put the scarecrow together.

**Update from the Nauvoo Community Center Capital Campaign Committee**

Attached is a copy of Elaine’s report.

**Open Discussion**

**Next Board Meeting** - September 17, 2018 at 6:00 p.m.

**Adjournment**

Brenda moved and Sandy seconded meeting be adjourned. Meeting was adjourned at

7:57 p.m.

Respectfully submitted,

Elaine Ferguson, Secretary

**Nauvoo Community Center Capital Campaign Committee**

**(NCCCCC)**

**Report to Library Board**

**August 20, 2018**

The Nauvoo Community Center Capital Campaign Committee (NCCCCC) met July 26

and August 9 from 4:00-5:30 at City Hall.

Task Updates

- Ordered the following:

• Business cards

• Thank you notes

• Letterhead and envelopes

- Sign up in the old school yard

- Meetings with the public to start soon

• Sept. 17 - Oct. 19

• Hotel Nauvoo

- Bricks in progress

- Major donor contacts in progress

- Charity Proud Software purchased

- Grant proposal in progress

Submitted by Elaine Ferguson

**Minutes of the Library Board Meeting**

**July 16, 2018**

The June 16, 2018 Library Board Meeting was called to order at 7:00 p.m. by President Dianne Adkisson. Members present were: Dianne Adkisson, Rosie McKoon, Gwen Krumperman, Sandy Wiemann, Elaine Ferguson, Jim Hopp, Patricia Haigh, and Julie Johnson. Absent was Brenda Adkisson. Also present were staff members Amber Bevier and Alicia LeVesque.

Gwen moved and Sandy seconded approval of the agenda; motion carried. Sandy moved and Rosie seconded approval of the June, 2018 minutes; motion carried.

The treasurer’s report was read by Sandy: a balance of $39,297.26. Jim moved to approve the treasurer’s report. Patty seconded the motion. Motion carried.

**Librarian’s Report:**

Amber gave the Librarian’s Report. Circulation for June, 2018 was 1527. Digital

Circulation was Overdrive - 42 and Axis 360 - 70. Renewal from RSA catalog was 109. Books borrowed from other libraries (transit to) was 397. Books borrowed from our library (transit from) was 115. Reciprocal Borrows was 1. Visitors to the library was 835 - an average of 32 per day.

**Old Business:**

a. Cookbooks - Amber reported we have 21 cookbooks left.

b. Amber reported she sent a letter to Jane about putting the newspapers online. She has not heard back from Jane yet.

**New Business:**

a. Amber asked if we wanted to have a Library Giveaway. Alicia suggested a raffle of a

basket with local goods donated by local businesses. The following solicitation assignments were made:

Rosie - Baxters, Grandpa Johns, Hotel Nauvoo, Kraus Furniture

Gwen - Fudge Factory, Art Gallery, Zion’s Mercantile, Allyn House, Joanne Gallaher

Patty - Bank, Bob Hopp, Car Wash

Amber - Pharmacy

Sandy - Nauvoo Mill and Bakery, Nauvoo Salon, Sherry Saint

Julie - Outlaw Tees, Sheer Design, The Apron, Needlework Shop

Alicia - Winning Looks, Annie’s

Jim - Casey’s Uptown Shell, Nauvoo Inn and Suites, Hop Computers

b. Amber asked about policy on throwing out old agendas/minutes, receipts, etc. The board directed her to keep the agendas and minutes. She was instructed to keep receipts for the last 7 years.

**Update from the Nauvoo Community Center Capital Campaign Committee**

Attached is a copy of Elaine’s report.

**Open Discussion**

Gwen reported she would be working tomorrow night at the pageant and asked if anyone else was planning to work at the pageant. Elaine said she would be working too.

Patty reported that she took her grandson to the Mad Science library presentation. She

reported that Dangerous Dan from St. Louis was a huge success and that he really reached the kids.

**Next Board Meeting** - August 20, 2018 at 7:00 p.m.

**Adjournment**

Patty moved and Jim seconded meeting be adjourned. Meeting was adjourned at 7:40

p.m.

Respectfully submitted,

Elaine Ferguson, Secretary

**Nauvoo Community Center Capital Campaign Committee**

**(NCCCCC)**

**Report to Library Board**

**July 16, 2018**

The Nauvoo Community Center Capital Campaign Committee (NCCCCC) met June 28,

and July 12 from 4:00-5:00 at City Hall.

\*Tasks update

- Still working on website, brochures, fact sheets, information packets, and video.

Should be ready soon.

- Roger found an ad agency expert (from a big ad agency in Chicago) who will

advise us on the above things pro bono.

- Plan for donor recognition complete. (Bricks outside and Wall Plaques inside the

building.)

- Began soliciting donors this past 2 weeks. Will continue soliciting until we reach

our goal.

- John is getting estimates for a video from 4 different companies.

- John has a made a sign for the school yard. We are waiting on JULIE before

digging.

- Roger and Karen are working as a subcommittee to plan solicitation meetings at

Hotel Nauvoo.

- Roger is creating business cards and thank you notes for committee members.

- The Public Phase Committee is working on the brick program.

Submitted by Elaine Ferguson

**Minutes of the Library Board Meeting**

**June 18, 2018**

The June 18, 2018 Library Board Meeting was called to order at 7:00 p.m. by President Dianne Adkisson. Members present were: Dianne Adkisson, Rosie McKoon, Gwen Krumperman, Sandy Wiemann, Elaine Ferguson, Brenda Adkisson, Jim Hopp, and Patricia Haigh. Absent was Julie Johnson. Also present were staff members Amber Bevier and Alicia LeVesque.

Rosie moved and Jim seconded approval of the agenda; motion carried. Gwen moved and Brenda seconded approval of the May, 2018 minutes; motion carried.

The treasurer’s report was read by Sandy: a balance of $42,822.49. Brenda moved to approve the treasurer’s report. Patty seconded the motion. Motion carried.

**Librarian’s Report:**

Amber gave the Librarian’s Report. Circulation for May, 2018 was 1411. Digital Circulation

was Overdrive - 51 and Axis 360 - 34. Renewal from RSA catalog was 140. Books borrowed from other libraries (transit to) was 473. Books borrowed from our library (transit from) was 109. Reciprocal Borrows was 4. Visitors to the library was 734 - an average of 28 per day.

**Old Business:**

a. Cookbooks - Amber reported we have 25 cookbooks left.

b. Amber reported she asked Carrie if we need to amend the budget since we received a check from the Tracy Foundation. Carrie said we don’t need to.

c. Amber reported she is still working to get a signature so we can put newspapers online.

**New Business:**

a. Amber reported we need to pass the Prevailing Wage Ordinance. Brenda moved and Rosie

seconded that we do so. Motion carried. Board members signed.

b. Amber reported IPLAR is finished and needs Dianne’s and Elaine’s signatures.

c. Amber asked for Pageant concession volunteers.

**Update from Public Spaces Committee**

Attached is a copy of Elaine’s report.

**Open Discussion**

None

**Next Board Meeting** - July16, 2018 at 7:00 p.m.

**Adjournment**

Brenda moved and Rosie seconded meeting be adjourned. Meeting was adjourned at 7:21 p.m.

Respectfully submitted,

Elaine Ferguson, Secretary

**Nauvoo Community Center Capital Campaign Committee (NCCCCC)**

**Report to Library Board**

**May 21, 2018**

The Nauvoo Community Center Capital Campaign Committee (NCCCCC) met May 24,

May 31, and June 7 from 4:00-5:00 at City Hall.

\*Tasks update

- Case statement completed

- Letterhead completed

- Website in progress

- Software (Charity Proud) purchased

- Brochure in progress

- Video - may be worthwhile/could be used on website

- Milestone of end of June to be ready to approach donors

- Engraved pavers (brick sales) program underway

- Need to start securing donations from non-resident families

- Need to start securing donations from locals

- Need to start securing donations from friends of Nauvoo

- Packets to give prospective donors need to be completed

- A billboard will be placed on the proposed site

- Roger has found someone who works for a large ad agency in Chicago who has

agreed to help us pro bono.

- #1 priority right now is to get the proposed list of potential donors completed so

committee members can be assigned people to contact.

Submitted by Elaine Ferguson

**Minutes of the Library Board Meeting**

**May 21 , 2018**

The May 21, 2018 Library Board Meeting was called to order at 7:03 p.m. by President Dianne Adkisson. Members present were: Dianne Adkisson, Rosie McKoon, Gwen Krumperman, Sandy Wiemann, Elaine Ferguson, Brenda Adkisson, Jim Hopp, and Patricia Haigh. Absent was Julie Johnson. Also present were staff members Amber Bevier and Alicia LeVesque.

Rosie moved and Sandy seconded approval of the agenda; motion carried. Brenda moved and Gwen seconded approval of the April, 2018 minutes; motion carried.

The treasurer’s report was read by Sandy: a balance of $42,135.83. Brenda moved to approve the treasurer’s report. Rosie seconded the motion. Motion carried.

**Librarian’s Report:**

Amber gave the Librarian’s Report. Circulation for April, 2018 was 1351. Digital

Circulation was Overdrive - 41 and Axis 360 - 39. Renewal from RSA catalog was 188. Books borrowed from other libraries (transit to) was 399. Books borrowed from our library (transit from) was 145. Reciprocal Borrows was 5. Visitors to the library was 543 - an average of 21 per day.

**Old Business:**

a. Cookbooks - Amber reported we have 25 cookbooks left.

b. Amber reported Friends of the Library money has been moved to city building fund.

**New Business:**

a. The board thanked Pam for her service and welcomed Patty Haigh to the board.

b. Amber reported she received the Per Capita check in the amount of $892.13 on April 23.

c. Amber reported the library received a $5,000 grant from the Tracy Foundation.

d. Amber asked if we need to amend the budget since we received a $5,000 grant. The board directed her to check with Carol or Carrie.

e. Gwen moved and Jim seconded a motion to set the Non Resident Fee for 2018 at $84.00.

f. Amber is still trying to get permission to put the Nauvoo newspapers online.

**Update from Public Spaces Committee**

Attached is a copy of Elaine’s report.

**Open Discussion**

None

**Next Board Meeting** - June 18, 2018 at 7:00 p.m.

**Adjournment**

Brenda moved and Sandy seconded meeting be adjourned. Meeting was adjourned at

7:31 p.m.

Respectfully submitted,

Elaine Ferguson, Secretary

**Nauvoo Community Center Capital Campaign Committee (NCCCCC)**

**Report to Library Board**

**May 21, 2018**

The Nauvoo Community Center Capital Campaign Committee meets every Thursday

from 4:00-5:00 at City Hall.

\***Sub-Committees**

**• Media and Public Face Committee**

- Letterhead with tag line was created. Tag line is ***Acknowledging the past, creating***

***the future.***

- Case Statement is written.

- John is working on brochures.

**• Solicitation Committee**

- Still working on donor list of names and addresses.

- Still working on the pledge form.

- Karen Ihrig’s name will be on the pledge form as a contact person.

- Roger needs a project manager software program. He is researching to find one that

meets our needs.

**• Question and Answer Committee**

- Still collecting and writing.

**• Donor Acknowledgement Committee**

- Letter writing has started.

**• Website Committee**

- Larry is working on it.

**• Research and Grant Writing Committee**

- We are eligible to apply for one competitive grant in the amount of $5,000 from the

Keokuk Foundation.

**• Public Phase**

- Menkes suggested we get busy planning and start the public phase as soon as

possible.

\***Other**

- Several members of the committee went to West Point, Iowa and met with Dennis

Menke, Chairman of Capital Campaign Committee for the Catholic School.

- Computer has been purchased by the library for Roger Black.

- Project plan and budget have been presented to the committee.

- Housing was found for Roger, but fell through. Jordan has 3 leads.

- Elaine and Dianne, as co-chairs, filled out and signed an application for space in the old

school building for Roger’s office. The application was approved by the Economic

Development Committee. A contract has been completed and signed by Dianne and

Elaine.

- John finalized internet costs for Roger’s office.

- Dianne closed the Friends of the Library account, and Amber deposited that money in

the Nauvoo Community Center Fund.

- We are searching for a videographer.

Submitted by Elaine Ferguson

**Minutes of the Library Board Meeting**

**April 16 , 2018**

The April 16, 2018 Library Board Meeting was called to order at 7:03 p.m. by President Dianne Adkisson.   Members present were:  Dianne Adkisson, Rosie McKoon, Gwen Krumperman, Sandy Wiemann, Elaine Ferguson, Brenda Adkisson, and Jim Hopp. Absent were Julie Johnson and Pam Knowles. Also present were staff members Amber Bevier and Alicia LeVesque

Rosie moved and Gwen seconded approval of the agenda: motion carried.  Sandy moved and Jim seconded approval of the March, 2018 minutes; motion carried. Gwen moved and Elaine seconded approval of the April 2, 2018 special board meeting minutes; motion carried.

The treasurer’s report was read by Sandy: a balance of $46,989.99.  Elaine moved to approve the treasurer’s report.  Brenda seconded the motion.  Motion carried.

**Librarian’s Report:**

Amber gave the Librarian’s Report.  Circulation for March, 2018 was 1174.  Digital Circulation was Overdrive - 74 and Axis 360 - 60.  Renewal from RSA catalog was 131.  Books borrowed from other libraries (transit to) was 466.  Books borrowed from our library (transit from) was 137.  Reciprocal Borrows was 6. Visitors to the library was 521 - an average of 19 per day.

**Old Business:**

a. Tracy Grant - Decisions will be made April 19th.

b. Cookbooks - Amber reported we have 29 cookbooks left.

c. Computer purchase - Amber reported she has made the purchase.

**New Business:**

a. Election - Elaine presented a slate of officers for consideration: President - Dianne, Vice-President - Rosie, Secretary - Elaine, Treasurer - Sandy. There were no nominations from the floor. Jim moved to accept the slate as presented; Brenda seconded. Motion carried.

b. Brenda moved and Gwen seconded disbanding Friends of the Library group. Motion carried.

c. Elaine moved and Rosie seconded a motion to move the money from Friends of the Library to a different account. Brenda moved to move the money to the Nauvoo Community Center Capital Campaign account. Sandy seconded. Motion carried.

d. Book Sale - Amber reported she will hold a Book Sale Saturday, May 26th. Bag donations are welcomed.

**Update from Public Spaces Committee**

Attached is a copy of Elaine’s report.

**Open Discussion**

None

**Next Board Meeting** - May 21, 2018 at 7:00 p.m.

**Adjournment**

Brenda moved and Rosie seconded meeting be adjourned.  Meeting was adjourned at 7:17 p.m.

  Respectfully submitted,

  Elaine Ferguson, Secretary

**Nauvoo Community Center Capital Campaign Committee (NCCCCC)**

**Report to Library Board**

**April 16, 2018**

The Nauvoo Community Center Capital Campaign Committee meets every Thursday from 4:00-5:00 at City Hall.

\***Sub-Committees**

* + **Media and Public Face Committee**
    - Building has been named Nauvoo Community Center.
    - Letterhead has been created.
    - Tag line has been created - *Acknowledging the past; creating the future.*
    - Case statement is currently in progress.
    - Ideas for honoring donors is currently in progress.
  + **Solicitation Committee**
    - The committee hired Krueger Brokerage to accept donations of stock. Direct deposits from IRAs made as charitable distributions are in testing mode.
    - A Major Donor sheet with over 200 names has been created.
    - A list of possible ways to donate has been created.
    - A draft of a Gift-Range Chart has been created.
    - A draft of a Pledge Form has been created.
    - A meeting with Dennis and Kate Menke of West Point will be held Tuesday, April 17 at 4:00 in West Point to discuss their capital campaign experience.
  + **Question and Answer Committee**
    - A set of questions which might come up as we proceed has been created. Answers to the questions will be written soon.
  + **Donor Acknowledgement Committee**
    - Paper and letterhead is needed soon for form letters, etc.
    - The committee is ready to start writing sample letters.
  + **Website Committee**
    - A Power Point Presentation has been created. The presentation was presented in Utah in late March to former missionaries.
    - The Power Point Presentation will be a part of the website.
    - A Facebook page will be created.
  + **Research and Grant Writing Committee**
    - The committee compiled a list of places to look for grants.
    - They compiled a list of people who might help.
    - They discussed the fact that although we might be awarded a grant, the money might not come in right away.
    - The Keokuk Community Foundation is sponsoring a Grant Workshop April 18 at the Hawkeye Restarutant. Elaine and Larry are attending.
  + **Public Phase**
    - A list of potential fundraising ideas was created including: Auction, T-Shirts, Donation Jars, BBQ/Cooking Contest, Brick Sales, Movies at Theater, Couples Dance Contest, Spelling Bee, 5K Glow Walk, and Craft Show.

\***Other**

* + Roger Black has offered to come back to Nauvoo for one year and help with the Capital Campaign. He has even offered to chair the committee.
  + Roger will need an office and a computer. The Library Board agreed to purchase the computer which will come back to the library after Roger is finished with it. Amber checked with Jim Hopp, and the computer is ordered.
  + He will need a rental home.
  + Greta Wetzel, Executive Director of the Memorial Hospital Foundation spoke to the NCCCCC. She discussed issues to keep in mind while trying to raise funds.
  + A recommendation of Harrison Monuments was made for bricks.

Submitted by Elaine Ferguson

**Minutes of the Special Library Board Meeting**

**April 2, 2018**

A Special Library Board Meeting was called to order April 2, 2018 at 7:00 p.m. by President Dianne Adkisson. Members present were: Dianne Adkisson, Rosie McKoon, Pam Knowles, Gwen Krumperman, Sandy Wiemann, Elaine Ferguson, Brenda Adkisson, and Julie Johnson. Absent was Jim Hopp. Also present was staff member Amber Bevier.

Pam moved and Brenda seconded approval of the agenda: motion carried.

**New Business**

a. Discuss computer purchase: The board discussed buying a new computer and printer

for Roger Black’s use while he is in Nauvoo volunteering his services on the Nauvoo

Community Center committee. After considerable discussion, Brenda moved to buy a new computer, not to exceed $2380, for his use with the understanding that the computer will be the property of the library and will be returned to the library at the end of the capital campaign. Gwen seconded; motion carried.

**Open Discussion**

None

**Adjournment**

Rosie moved and Sandy seconded meeting be adjourned. Meeting was adjourned at 7:15

p.m.

Respectfully submitted,

Elaine Ferguson, Secretary

**Minutes of the Library Board Meeting**

**March 19, 2018**

The March 19, 2018 Library Board Meeting was called to order at 7:00 p.m. by President Dianne Adkisson. Members present were: Dianne Adkisson, Rosie McKoon, Pam Knowles, Gwen Krumperman, Sandy Wiemann, Elaine Ferguson, Brenda Adkisson, and Jim Hopp. Absent was Julie Johnson. Also present were staff members Amber Bevier and Alicia LeVesque

Rosie moved and Gwen seconded approval of the agenda: motion carried. Brenda moved and Sandy seconded approval of the February, 2018 minutes; motion carried.

The treasurer’s report was read by Gwen: a balance of $51,808.70. Pam moved to approve the treasurer’s report. Jim seconded the motion. Motion carried.

**Librarian’s Report:**

Amber gave the Librarian’s Report. Circulation for February, 2018 was 952. Digital

Circulation was Overdrive - 47 and Axis 360 - 26. Renewal from RSA catalog was 112. Books borrowed from other libraries (transit to) was 345. Books borrowed from our library (transit from) was 132. Reciprocal Borrows was 0. Visitors to the library was 368 - an average of 15 per day.

**Old Business:**

a. Tracy Grant - Amber reported the Formal Application has been submitted.

b. Cookbooks - Amber reported we have 34 cookbooks left.

**New Business:**

a. Approve Budget - Postponed until end of meeting.

b. Active Shooter Presentation - The board directed Amber to talk to Mike and arrange.

c. Book Sale in near future? Amber reported she needs to have another book sale. The

board directed her to hold one whenever she sees the need. The board further directed

her to charge $1.00/bag.

d. April Chamber Lunch - Monday, April 9th. Amber asked the board to donate to the

Chamber Lunch. Assignments: Rosie - cookies; Sandy & Dianne - chicken salad;

Brenda - plates, napkins, silverware; Gwen - fruit; Jim - chips; Elaine - buns (3 dozen);

Pam - water.

a. Approve Budget - The board went into Executive Session at 7:30 to discuss and approve a budget. The board was in Executive Session until 7:35.

**Update from Public Spaces Committee**

Attached is a copy of Elaine’s report.

**Open Discussion**

Dianne reported that she looked at the checking account of Friends of the Library, which has been inactive for over 3 years. The account was turned over to the library board after several years of inactivity. Dianne asked the board to give some consideration as to what we want to do with this money.

**Next Board Meeting** - April 16, 2018 at 7:00 p.m.

**Adjournment**

Brenda moved and Rosie seconded meeting be adjourned. Meeting was adjourned at

7:37 p.m.

Respectfully submitted,

Elaine Ferguson, Secretary

**Executive Session Minutes**

**Library Board Meeting**

**March 19, 2018**

The Board went into Executive Session at 7:30 to discuss and approve a budget.

Elaine moved and Pam seconded to give Amber a one week vacation. The proposed

budget allows for a 50 cent/hour raise for both Amber and Alicia. Pam moved to

approve the budget as proposed (with Elaine’s motion), and Gwen seconded. Motion

approved. The Board went back into Open Session at 7:35 p.m.

**Minutes of the Library Board Meeting**

**February 19, 2018**

The February 19, 2018 Library Board Meeting was called to order at 7:00 p.m. by President Dianne Adkisson. Members present were: Dianne Adkisson, Rosie McKoon, Pam Knowles, Gwen Krumperman, Sandy Wiemann, Elaine Ferguson, Brenda Adkisson, and Jim Hopp. Absent was Julie Johnson. Also present was staff member Amber Bevier. Staff member Alicia LeVesque was absent.

Brenda moved and Rosie seconded approval of the agenda: motion carried. Pam moved and Gwen seconded approval of the January, 2018 minutes; motion carried.

The treasurer’s report was read by Dianne: a balance of $55,288.66. Gwen moved to approve the treasurer’s report. Sandy seconded the motion. Motion carried.

**Librarian’s Report:**

Amber gave the Librarian’s Report. Circulation for January, 2018 was 751. Digital

Circulation was Overdrive - 54 and Axis 360 - 92. Renewal from RSA catalog was 91. Books borrowed from other libraries (transit to) was 337. Books borrowed from our library (transit from) was 135. Reciprocal Borrows was 1. Visitors to the library was 360 - an average of 14 per day.

**Old Business:**

a. Tracy Grant - Amber reported the Pre-Application phase is complete and accepted.

b. New printer/copier - Amber reported the new printer/copier is here.

c. Statements of Economic Interest - Amber asked Dianne to fill out her document.

**New Business:**

a. Assign Temporary Treasurer - Dianne assigned Gwen as temporary treasurer.

b. Create Budget Committee - Dianne assigned the budget committee: Dianne, Amber,

Gwen, and Sandy.

1. Donation to RSA - The board directed the budget committee to budget for the donation

to RSA if it works into the budget.

c. Cookbooks - The Board directed Amber to add a shipping charges to cookbooks mailed.

h. Sexual Harassment Policy Approval - Pam moved and Sandy seconded approval of the Sexual Harassment Policy. Motion carried.

**Update from Building Committee**

Elaine reported the Building Committee, now named Public Spaces Committee, met

Saturday, February 3. Roger Black was present, and he gave us guidance as to what we need to do from here on out. Elaine will forward a copy of his suggestions to Board Members.

Elaine further announced the committee will be meeting Thursday, February 22. One item on the agenda for that meeting is the appointment of Co-Chairs for the Capital Campaign Committee. John has asked Dianne and Elaine to accept that responsibility.

**Open Discussion**

None

**Next Board Meeting** - March 19, 2018 at 7:00 p.m.

**Adjournment**

Brenda moved and Jim seconded meeting be adjourned. Meeting was adjourned at 7:25 p.m.

Respectfully submitted,

Elaine Ferguson, Secretary

**Minutes of the Library Board Meeting**

**January 22, 2018**

The January 22, 2018 Library Board Meeting was called to order at 7:00 p.m. by Vice-President Pam Knowles. Members present were: Rosie McKoon, Pam Knowles, Gwen Krumperman, Sandy Wiemann, Elaine Ferguson, Brenda Adkisson, and Jim Hopp. Absent were Dianne Adkisson and Julie Johnson. Also present were staff members Amber Bevier and Alicia LeVesque.

Brenda moved and Rosie seconded approval of the agenda: motion carried. Brenda moved and Gwen seconded approval of the November, 2017 minutes; motion carried.

The treasurer’s report was read by Pam: a balance of $60,434.03. Gwen moved to approve the treasurer’s report. Sandy seconded the motion. Motion carried.

**Librarian’s Report:**

Amber gave the Librarian’s Report. Circulation for November, 2017 was 970. Digital

Circulation was Overdrive - 65 and Axis 360 - 57. Renewal from RSA catalog was 67. Books borrowed from other libraries (transit to) was 386. Books borrowed from our library (transit from) was 148. Reciprocal Borrows was 2. Visitors to the library was 522 - an average of 21 per day.

Circulation for December, 2017 was 768. Digital Circulation was Overdrive - 46 and

Axis 360 - 56. Renewal fro RSA catalog was 97. Books borrowed from other libraries (transit to) was 295. Books borrowed from our library (transit from) was 100. Reciprocal Borrows was 5. Visitors to the library was 404 - an average of 16 per day.

**Old Business:**

a. Food Pantry donation for overdue fines - Amber reported we donated 2 full boxes to the Food Pantry.

b. Per Capita 2018 - Amber reported this has been finished and submitted.

c. Cookbook - Amber reported the cookbooks have been ordered, and about half of them have been sold so far.

d. Tracy Grant - Amber reported the Pre-Application phase is complete, and we have been accepted to present the actual application.

**New Business:**

a. New Board Member - Julie Johnson has been appointed to the board.

b. Assign Temporary Treasurer - The board decided to wait until all members are present to assign.

c. Christmas Movie - Amber reported there were 69 attendees.

d. American Girl/Lego Raffle - Amber reported we made $153.

e. New printer/copier - Amber reported this has been ordered.

f. January 20th cookbook open house - Amber reported this went well.

g. Statements of Economic Interest - Amber gave each board member one of these

documents, and board members completed them and returned them to her.

h. Sexual Harassment Policy Approval - Amber asked the board members to read the Library Policy prohibiting sexual harassment. We will discuss and approve at the next board meeting.

**Update from Building Committee**

Elaine reported there will be a public meeting January 31 announcing the new building

proposal.

**Open Discussion**

None

**Next Board Meeting** - February 19, 2018 at 7:00 p.m.

**Adjournment**

Brenda moved and Jim seconded meeting be adjourned. Meeting was adjourned at 7:20

p.m.

Respectfully submitted,

Elaine Ferguson, Secretary

**Minutes of the Library Board Meeting**

**November 20, 2017**

The November 20, 2017 Library Board Meeting was called to order at 7:00 p.m. by President Dianne Adkisson. Members present were: Dianne Adkisson, Rosie McKoon, Silvia McMeins, Sandy Wiemann, Elaine Ferguson, Brenda Adkisson, and Jim Hopp Absent were Pam Knowles and Gwen Krumperman. Also present were staff members Amber Bevier and Alicia LeVesque.

Brenda moved and Rosie seconded to amend the agenda by adding New Business item: Christmas gift for staff. Motion carried. Brenda moved and Rosie seconded approval of the amended agenda: motion carried.

Sandy moved and Silvia seconded approval of the September

minutes; motion carried.

The treasurer’s report was read by Silvia: a balance of $62,945.28 Rosie moved to approve the treasurer’s report. Jim seconded the motion. Motion carried.

**Librarian’s Report:**

Amber gave the Librarian’s Report. Circulation for October 2017 was 1192. Digital

Circulation was Overdrive - 43 and Axis 360 - 5. Renewal from RSA catalog was 126. Books borrowed from other libraries (transit to) was 476. Books borrowed from our library (transit from) was 147. Reciprocal Borrows was 1. Visitors to the library was 599 - an average of 23 per day.

**Old Business:**

a. Tracy Family Grant - Amber will try to complete the application by the January deadline.

b. New Board Member - Silvia will be leaving the Board. Amber contacted Julie Johnson. Board directed Amber to contact John with the recommendation to seat Julie as a new board member.

**New Business:**

a. Halloween movie - Amber reported the attendance was 182.

b. Tax Check - Amber reported a tax check of $5,742.67 was received.

c. Pageant Concessions Check - Amber reported the pageant check in the amount of

$876.50 was received.

d. Food Pantry donation for overdue fines - Elaine moved and Brenda seconded a motion to direct Amber to designate two weeks in December to forgive overdue fines in exchange for donations to the Food Pantry. Motion carried.

e. Cancel Story Time for Winter - The board discussed cancelling Story Time for the

months December - March due to low attendance. Elaine moved and Brenda seconded to have only one Story Time per month with Weekly Story Time resuming in April. Motion carried.

f. Per Capital 2018

1. The board reviewed and discussed Chapters 1-5.

2. The Video training for “Trends in Safety and Security for Libraries” has been

completed by staff. Dianne will complete the training or behalf of the board.

3. The board reviewed Chapter 12.

4. The board discussed the Open Meeting Act electronic training.

g. Cookbook - One hundred cookbooks have been ordered and will be in by December

15th. The cookbook price is $15. The board decided to have an Open House January 20 from 1:00-2:00 to promote the sale of the cookbooks.

h. December meeting - Brenda moved and Rosie seconded to cancel the December

meeting. Motion carried.

i. Christmas Gifts for Staff - Silvia moved and Brenda seconded to give the staff the

same Christmas present as last year.

**Update from Building Committee**

Elaine and Amber shared the architect’s renderings and blueprint for the proposed

community building/library.

**Open Discussion**

None

**Next Board Meeting** - January 15, 2018 at 7:00 p.m.

**Adjournment**

Brenda moved and Jim seconded meeting be adjourned. Meeting was adjourned at 7:42

p.m.

Respectfully submitted,

Elaine Ferguson, Secretary

**Minutes of the Library Board Meeting**

**October 17, 2017**

The October 17, 2017 Library Board Meeting was called to order at 7:00 p.m. by Vice-President

Pam Knowles. Members present were: Rosie McKoon, Pam Knowles, Gwen Krumperman,

Sandy Wiemann, Elaine Ferguson, Brenda Adkisson, Jim Hopp, and Silvia McMeins. Absent

was Dianne Adkisson. Also present were staff members Amber Bevier and Alicia LeVesque.

Brenda moved and Rosie seconded approval of the agenda: motion carried. Gwen moved and

Sandy seconded approval of the September minutes; motion carried.

The treasurer’s report was read by Silvia: a balance of $55,297,71. Rosie moved to approve the

treasurer’s report. Jim seconded the motion. Motion carried.

**Librarian’s Report:**

Amber gave the Librarian’s Report. Circulation for September 2017 was 1144. Digital

Circulation was Overdrive - 62 and Axis 360 - 11. Renewal from RSA catalog was 116. Books

borrowed from other libraries (transit to) was 387. Books borrowed from our library (transit

from) was 135. Reciprocal Borrows was 1. Visitors to the library was 602 - an average of 24 per

day.

**Old Business:**

a. Inventory - Amber reported that inventory for the architect is in progress.

b. Resume Workshop - Oct. 17 - Amber reported there were 3 people at the workshop.

c. New Building Packet - Amber reminded board members to report any changes or

additions which need to be made.

**New Business:**

a. RSA Donation - Amber reported that we need to amend the budget to make this payment.

She suggested that we move $500 from Line 23-5680 Special Programs and $500 from Line

23-6535 Computerization to Line 23-9130 Community Relations. Elaine moved and Silvia

second a motion to do so. Motion carried.

b. New Board Member by January - Silvia reported that she will be moving at the end of the

year.

c. Flowers for Dianne - Gwen moved and Rosie seconded a motion to reimburse Elaine

$21.25 for flowers for Dianne. Motion carried. Brenda abstained.

d. Cookbook Title - The board chose the following cookbook title submitted by Pamela

Biesk:

Tried & True

from our

Kitchens in Nauvoo

**Update from Building Committee**

No report

**Open Discussion**

None

**Next Board Meeting** - November 20, 2017 at 7:00 p.m.

**Adjournment**

Brenda moved and Silvia seconded meeting be adjourned. Meeting was adjourned at

7:36 p.m.

Respectfully submitted,

Elaine Ferguson, Secretary

**Minutes of the Library Board Meeting**

**September 18, 2017**

The September 18, 2017 Library Board Meeting was called to order at 7:15 p.m. by President

Dianne Adkisson. Members present were: Dianne Adkisson, Rosie McKoon, Pam Knowles, Gwen Krumperman, Sandy Wiemann, Elaine Ferguson, Brenda Adkisson, and Jim Hopp. Board member Silvia McMeins was absent. Also present were staff members Amber Bevier and Alicia LeVesque.

Rosie moved and Brenda seconded approval of the agenda: motion carried. Gwen moved and Sandy seconded approval of the August minutes; motion carried.

The treasurer’s report was read by Dianne: a balance of $46,155.75. Sandy moved to approve the treasurer’s report. Rosie seconded the motion. Motion carried.

**Librarian’s Report:**

Amber gave the Librarian’s Report. Circulation for August 2017 was 1234. Digital

Circulation was Overdrive - 43 and Axis 360 - 13. Renewal from RSA catalog was 100. Books borrowed from other libraries (transit to) was 407. Books borrowed from our library (transit from) was 121. Reciprocal Borrows was 3. Visitors to the library was 789 - an average of 29 per day.

**Old Business:**

a. Tracy Family Big Grant - $5,000 Amber reported she is going for the January deadline.

**New Business:**

a. Tax Deposit - Amber reported a tax deposit of $13,636.20 was received.

b. Inventory - Amber reported she it taking inventory of all library things.

c. Resume Workshop - Amber reported a group in Carthage contacted her and wanted to do

a resume writing workshop for the library. Amber scheduled that workshop for October 17th

from 4:00-6:00 p.m.

d. New Building Packet - Amber encouraged board members to read and make

recommendations and/or changes.

Amber asked if we need to keep the microfilm machine after everything is online. Board

agreed that we do not.

Amber asked if we need a history corner when we have space? Board agreed we do.

**Update from Building Committee**

Dianne and Elaine reported on the last meeting with the architect. Elaine will forward a

copy of the architect’s notes to board members

**Open Discussion**

None

**Next Board Meeting** - October 16, 2017 at 7:00 p.m.

**Adjournment**

Rosie moved and Brenda seconded meeting be adjourned. Meeting was adjourned at

7:48 p.m.

Respectfully submitted,

Elaine Ferguson, Secretary

**Minutes of the Library Board Meeting**

**August 21, 2017**

The August 21, 2017 Library Board Meeting was called to order at 7:00 p.m. by President Dianne Adkisson. Members present were: Dianne Adkisson, Rosie McKoon, Silvia McMeins, Pam Knowles, Gwen Krumperman, Sandy Wiemann, Elaine Ferguson, Brenda Adkisson, and Jim Hopp. Also present were staff members Amber Bevier and Alicia LeVesque. Silvia moved and Rosie seconded approval of the agenda: motion carried.

Silvia moved and Rosie seconded approval of the July minutes; motion carried.

The treasurer’s report was read by Silvia: a balance of $54,389.42. Pam moved to approve the treasurer’s report. Gwen seconded the motion. Motion carried.

**Librarian’s Report:**

Amber gave the Librarian’s Report. Circulation for June 2017 was 1590. Digital Circulation was Overdrive - 46 and Axis 360 - 27. Renewal from RSA catalog was 199. Books borrowed from other libraries (transit to) was 266. Books borrowed from our library (transit from) was 117. Reciprocal Borrows was 3. Visitors to the library was 998 - an average of 40 per day.

**Old Business:**

a. LuLaRoe Sale - Amber reported the library made $107 + $15 in donations.

b. Fundraising Bank Account - The board discussed pageant concessions and decided those dollars would go into the Fundraising Account.

**New Business:**

a. Cookbook -

1. Amber reported that the price of printing has gone up. The board directed her to go

ahead with the cookbook.

2. Amber asked the board to think about a clever title for the cookbook. The board

discussed having a contest and the winner would be given a free cookbook. The board directed Amber to go ahead with this.

b. American Girl Doll Arrival - A donated American Girl Doll has arrived and will be

raffled off soon. The board discussed raffling a Lego Set of equal value. A board member offered to donate the Lego Set. The board directed Amber to raffle off both the American Girl Doll and the Lego Set.

c. Possible donation to RSA - The board discussed a donation to RSA. Brenda moved we donate $1,000 to RSA. Gwen seconded. Motion carried.

d. Transfer of funds - Pam moved and Sandy seconded we move $5,000 from the General Fund to the Building Fund. Motion carried.

e. Tracy Family Grant - Amber reported we can apply for another grant from the Tracy

Family Foundation. The board decided to apply for funds to purchase 5 iPads and several puppets for the library’s early childhood program.

**Update from Building Committee**

Dianne and Elaine reported the City Council voted yes on the plan for us to go ahead with the plans for a new Community Center with the library as one part of that building. A meeting will be held Tuesday, August 22 with the architect.

**Open Discussion**

The Board discussed holding a rock painting class.

The Board discussed Amazon.Smile and directed Amber to look into it.

The Board agreed to work on the scarecrow at the September meeting.

**Next Board Meeting** - September 18, 2017 at 7:00 p.m.

**Adjournment**

Silvia moved and Jim seconded meeting be adjourned. Meeting was adjourned at 8:14 p.m.

Respectfully submitted,

Elaine Ferguson, Secretary

**Minutes of the Library Board Meeting**

**July 17, 2017**

The July 17, 2017 Library Board Meeting was called to order at 7:00 p.m. by President Dianne Adkisson. Members present were: Dianne Adkisson, Rosie McKoon, Silvia McMeins, Pam Knowles, Gwen Krumperman, Sandy Wiemann, Elaine Ferguson, Brenda Adkisson, and Jim Hopp. Also present were staff members Amber Bevier and Alicia LeVesque.

Gwen moved and Brenda seconded approval of the agenda: motion carried. Sandy moved and Rosie seconded approval of the June minutes; motion carried.

The treasurer’s report was read by Silvia: a balance of $37,128.48. Brenda moved to approve the treasurer’s report. Pam seconded the motion. Motion carried.

**Librarian’s Report:**

Amber gave the Librarian’s Report. Circulation for June 2017 was 1847. Digital Circulation was Overdrive - 64 and Axis 360 - 23. Renewal from RSA catalog was 148. Books borrowed from other libraries (transit to) was 393. Books borrowed from our library (transit from) was 113. Reciprocal Borrows was 1. Visitors to the library was 885 - an average of 34 per day.

**Old Business:**

a. Tracy Family Grant - Amber reported the rug is here - $318.85.

b. Amber reported we need to fill out a registration form for the Scarecrow Project. She will complete it.

c. Amber reported IPLAR is completed and turned in.

**New Business:**

a. Amber reported she paid the RSA membership fee of $1,352.

b. Amber reported she paid the RSA ADML (ebooks) $310.

c. Amber reported Carol is willing to donate another American Girl Doll for raffle.

d. Amber reminded the Board of the LuLaRoe Sale - 3:00-6:00 p.m. July 22nd.

e. Board discussed and decided all fundraising money should go into the Building Fund.

**Update from Building Committee**

Dianne reported an unofficial meeting was held. An official committee meeting will be held Thursday, July 20.

**Open Discussion**

Amber reported a tax check in the amount of $22,966.82 has been received.

**Next Board Meeting** - August 21, 2017 at 7:00 p.m.

**Adjournment**

Brenda moved and Rosie seconded meeting be adjourned. Meeting was adjourned at 7:31 p.m.

Respectfully submitted,

Elaine Ferguson, Secretary

**Minutes of the Library Board Meeting**

**June 19, 2017**

The June 19, 2017 Library Board Meeting was called to order at 7:00 p.m. by President Dianne Adkisson. Members present were: Dianne Adkisson, Rosie McKoon, Pam Knowles, Gwen Krumperman, Sandy Wiemann, Elaine Ferguson, Brenda Adkisson, and Jim Hopp. Absent was Silvia McMeins. Also present were staff members Amber Bevier and Alicia LeVesque.

Gwen moved and Pam seconded approval of the agenda: motion carried. Pam moved and Sandy seconded approval of the May minutes; motion carried.

The treasurer’s report was read by Dianne: a balance of $42,633.78. Elaine moved to approve the treasurer’s report. Jim seconded the motion. Motion carried.

**Librarian’s Report:**

Amber gave the Librarian’s Report. Circulation for April 2017 was 1695. Digital Circulation was Overdrive - 63 and Axis 360 - 44. Renewal from RSA catalog was 137. Books borrowed from other libraries (transit to) was 422. Books borrowed from our library (transit from) was 103. Reciprocal Borrows was 1. Visitors to the library was 777 - an average of 30 per day.

**Old Business:**

a. Books at Elementary School - Amber reported they are finally gone and thanked Pam.

b. Amber reported that Quincy is no longer doing the outreach program.

c. Amber reported that she posted the agenda on the website Friday, June 16.

**New Business:**

a. Amber reported that she had a Pageant Concessions Sign-Up sheet and asked those

who are interested to please add their names.

b. Amber reported that we have receive $700 from the Tracy Family Grant. Elaine

moved and Rosie seconded that we purchase a children’s area rug for the children’s

area. Motion carried

c. Dianne reported on the Scarecrow Project. Pam agreed to chair a committee for the

project. Brenda, Dianne, Gwen, Elaine, Jim, and Sandy agreed to help.

d. Amber reported that the library will be holding a book signing July 29th from 10-2.

Randall Soland will be signing his book ***Utopian Communities of Illinois: Heaven***

***on the Prairie***.

e. Amber reported that we needed to pass the Prevailing Wage Ordinance. Dianne read

the ordinance; Pam moved and Gwen seconded the motion to pass the ordinance. A

roll call vote was held: Ayes - Dianne, Rosie, Pam, Gwen, Sandy, Elaine, Jim,

Brenda; Nays - No one. Absent - Silvia. Motion carried.

f. Amber reported that the president and secretary needed to sign the Approval of IPLAR.

Dianne and Elaine signed.

**Update from Building Committee**

Elaine reported that she had heard from Larry, but still no Building Committee meeting has been called. She and Gwen will contact him again. Elaine will also contact Karen.

**Open Discussion**

Amber reported that Tina and she are working on the cookbook.

Ideas for fundraisers - Father Daughter Dance, Cheeseballs, Lula Roe (Gwen will contact Brock and Julie Stout about this.

**Next Board Meeting** - July 17 at 7:00 p.m.

**Adjournment**

Brenda moved and Rosie seconded the meeting be adjourned. Meeting was adjourned at

8:02 p.m.

Respectfully submitted,

Elaine Ferguson, Secretary

**Minutes of the Library Board Meeting**

**May 15, 2017**

The May 15, 2017 Library Board Meeting was called to order at 7:00 p.m. by President Dianne Adkisson. Members present were: Dianne Adkisson, Rosie McKoon, Silvia McMeins. Pam Knowles, Gwen Krumperman, Sandy Wiemann, Elaine Ferguson, Brenda Adkisson, and Jim Hopp. Also present were staff members Amber Bevier and Janet Herring.

Pam moved and Rosie seconded approval of the agenda: motion carried. Pam moved and Gwen seconded approval of the April minutes; motion carried.

The treasurer’s report was read by Silvia: a balance of $46,288.68. Sandy moved to approve the treasurer’s report. Jim seconded the motion. Motion carried.

**Librarian’s Report:**

Amber gave the Librarian’s Report. Circulation for April 2017 was 1506. Digital Circulation was Overdrive - 53 and Axis 360 - 0. Renewal from RSA catalog was 203. Books borrowed from other libraries (transit to) was 375. Books borrowed from our library (transit from) was 104. Reciprocal Borrows was 1. Visitors to the library was 604 - an average of 25 per day.

**Old Business:**

a. Books at Elementary School - Amber reported the book give away held at the old elementary school Saturday was a success with 37 people attending.

b. Summer Reading Update - Amber reported she added another craft to the plans.

**New Business:**

a. Next Tracey Family Foundation Meeting - Amber reported that the next meeting will

be July 20th. Also a visitor from the Foundation will observe Story Time May 23rd.

b. New Aide Hired - Alicia Levesque was hired as a new aide starting Tuesday, May

16th.

c. Approve Nonresident Fee 2017 - Pam moved and Silvia seconded that we continue

offering nonresidents library cards at the fee of $80.00/year or $40.00/half year.

Motion carried.

d. Quincy no longer doing outreach program - Amber reported that Quincy contacted her

and reported they will no longer be a part of the outreach program. Brenda suggested

that Amber teach a Kindle usage class to make up for that loss. Also we discussed

ordering more large print books and looking for secondhand large print books.

e. Publication of Agenda - The Board directed Amber to publish the agenda on the

website 48 hours prior to each scheduled meeting.

**Update from Building Committee**

Elaine reported that she, Dianne, and Pam visited a building which would be a possible

site for a new library. She reported that she contacted Larry, and he will schedule a

Building Committee Meeting to discuss the idea.

**Open Discussion**

Pam reported that Karen would like an article, “It’s Not Your Grandfather’s Library Any

More” for the Newsletter. The Board directed Amber to write the article.

**Next Board Meeting** - June 19, 2017 at 7:00 p.m.

**Adjournment**

Rosie moved and Gwen seconded the meeting be adjourned. Meeting was adjourned at

7:50 p.m.

Respectfully submitted,

Elaine Ferguson, Secretary

**Minutes of the Library Board Meeting**

**April 17, 2017**

The April 17, 2017 Library Board Meeting was called to order at 7:03 p.m. by President Dianne Adkisson. Members present were: Dianne Adkisson, Rosie McKoon, Silvia McMeins. Pam Knowles, Gwen Krumperman, Sandy Wiemann, Elaine Ferguson, Brenda Adkisson, and Jim Hopp. Also present were staff members Amber Bevier and Janet Herring.

Gwen moved and Pam seconded to amend the agenda to include Voting of Officers under New Business. Brenda moved and Gwen seconded approval of the amended agenda; motion carried. Gwen moved and Pam seconded approval of the March minutes.

The treasurer’s report was read by Silvia: a balance of $51,300.84. Pam asked from where the deposit came. Amber informed the Board that a donation of $2,000 was given to the library in memory of Louise Lum. Pam moved and Brenda seconded that the money go to the Building Fund. Motion carried. Rosie moved to approve the treasurer’s report. Sandy seconded the motion. Motion passed.

**Librarian’s Report:**

Amber gave the Librarian’s Report. Circulation for March, 2017 was 1440. Digital Circulation was Overdrive - 75 and Axis 360 - 31. Renewal from RSA catalog was 138. Books borrowed from other libraries (transit to) was 462. Books borrowed from our library (transit from) was 116. Reciprocal Borrows was 2. Visitors to the library was 596 - an average of 22 per day.

**Old Business:**

a. Amber reported the pictures were successfully updated during the RSA Photo Visit on

March 31st.

b. Pam reported that the nominating committee has a slate of officers for consideration.

**New Business:**

a. The Per Capita grant of $892.13 was received.

b. The Board discussed the books stored at the old grade school. Pam moved and Sandy

seconded that we offer books to anyone who wants them and then donate the rest to

charity.

c. The Board discussed the Nonresident Fee for 2017 and decided to vote next month.

d. Amber updated the Board on her plans for the summer reading program.

e. Pam presented the nominating committee’s slate of officers for election:

Dianne - President, Pam - Vice President, Elaine - Secretary, Silvia - Treasurer.

Dianne asked if there were any nominations from the floor. Hearing none,

Brenda moved and Rosie seconded a motion to accept the slate as presented. Motion

carried.

**Update from Building Committee**

No report.

**Open Discussion**

The deadline for cookbook submissions is May 15.

Dianne reported that Barb Schafer offered to help the library with fundraisers.

Pam moved and Brenda seconded that we buy a book in memory of Bill Bevier and one

in memory of Mary McKoon.

**Next Board Meeting** - May 15, 2017 at 7:00 p.m.

**Adjournment**

Gwen moved and Silvia seconded the meeting be adjourned. Meeting was adjourned at 7:43 p.m.

Respectfully submitted,

Elaine Ferguson, Secretary